

City of Lordsburg
409 W. Wabash
Lordsburg, New Mexico 88045
Minutes of Regular Meeting
January 14, 2021

Welcome

Pledge of Allegiance

Present: Mayor Glenda Greene, Linda Farnsworth, City Clerk, Martha Salas, Finance Officer, Councilor Rodney Plowman, Mayor Pro-Tem Caesar Alvarez, Councilor Julie Montenegro, Councilor Martin Neave, Councilor Alfredo Morelos, Jr., Manuel D.V. Saucedo, Frank Madrid, Chief Ricardo Huerta, Emily Gojkovich with COG, Jacob Ornelas, Espy Holguin and Alfredo Holguin with Wilson & Co., Tommy Chavez with Hidalgo County Fire Department, Kevin Atkinson, John Plowman, Riley Allen, Chief of Lordsburg Fire Department, and Martha Jimenez, Secretary of Lordsburg Fire Department.

Attendance: I-phone, Brenda Hood, John, Unknown and all citizens signed in under ZOOM.

Approval of Agenda: Councilor Montenegro moved to approve the Agenda and 2nd by Councilor Morelos. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos AYE

Councilor Saucedo AYE

1. Minutes – Regular Meeting December 20, 2021

Mayor Pro-Tem Alvarez moved to approve the minutes of the Regular Meeting of December 20, 2021, 2nd by Councilor Plowman. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo Abstain

2. Minutes – Organizational Meeting January 3, 2022

Councilor Saucedo had a few small changes that he felt needed to be made to the Minutes. Once corrections were noted, Councilor Saucedo moved to approve the minutes of the Organizational Meeting of January 3, 2022 with corrections, 2nd by Councilor Montenegro. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

3. Minutes – Special Meeting January 3, 2022

Councilor Saucedo moved to approve the minutes of the Special Meeting of January 3, 2022, 2nd by Councilor Morelos. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

4. Financial Statement for December, 2021

a). Martha Salas, Finance Director addressed the Council regarding the Financial Reports for the Month of December, 2021. Councilor Saucedo had questions on our Certificates of Deposit including interest rates and rates of return. The Finance Director stated that she would have this information for the Council at

the next meeting on February 11, 2022. There were also questions on the Waste Water debt that has been acquired that was a necessity and Lodger's Tax promotions for the previous year and this year. With no further questions or comments regarding the financial report, Councilor Saucedo made a motion to approve the financial report, 2nd by Mayor Pro-Tem Alvarez. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

5. Old Business

a). Splash Pad – Councilor Montenegro questioned the State Contract and if bids are required under a State Contract. Councilor Saucedo questioned our liabilities and if the monies were coming out of Lodger's Tax. The insurance has not been contacted yet on the liability and since the Splash Pad could draw people from other communities, it is payable under Lodger's Tax. Mayor Pro-Tem Alvarez and Councilor Montenegro would like to see what warranties cover this Splash Pad. Councilor Morelos made a motion to table this project until Insurance is contacted, 2nd by Councilor Montenegro. City Clerk polled the Council. Motion carried to table until a later date.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

b). Questa Builders, Swimming Pool Liner – After much discussion about the source of funding (Lodger's Tax) and how it was unusual for a 50% deposit on the project before work begins (money has already been collected), Mayor Pro-Tem Alvarez made the motion to award this bid to Questa Builders, which was the only bid, 2nd by Councilor Montenegro. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

c). Sod at Short Park – Discussion only was had on this subject. Mayor Pro-Tem Alvarez wanted the word “turf” added to agenda. It was determined that sod is difficult to manage but something is needed to bring more people into Lordsburg like tournaments. Mayor Pro-Tem also stated that we need to provide for our community and we need to see what we can do with bonds or Lodger’s tax.

d). Capital Outlay 20-E2591 Special Events Center – We need plans so that we can get designs on what is needed at the Special Events Center. The plans must be in place so that we can utilize the monies that are available. Mayor Pro-tem made a motion to move forward with the plans for the Special Events Center, 2nd by Councilor Plowman. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

e). Personnel Policy – Martha Salas, Finance Officer stated that we are on our 2nd draft of a new personnel policy and that we need to have a work session to sit down and discuss said policy and to finalize. It was decided that a work session would be on Friday, February 18, 2022 at 1:00 p.m. in the Council Chambers. Mayor Pro-Tem Alvarez made a motion to meet for work session on said date, 2nd by Councilor Saucedo. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

f). Capital Outlay Requests – Discussion only was had on this subject. It was brought up that all Capital Outlay Requests need to be done in a timely manner in order to receive the funding.

g). COG Agreement – We received a corrected 6 month contract for the remainder of FY 2021-22 instead of for a full year. Councilor Saucedo made a motion to accept this corrected COG agreement, 2nd by Councilor Morelos. City Clerk polled the Council. Motion carried.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

6). New Business

a). Fire Department Positions – Chief Riley Allen updated the Council on the restructuring of the Lordsburg Fire Department. Chief Allen would like to add 5 additional positions to the Department: Assistant Chief, 1 Captain and 3 Lieutenants. Chief Allen discussed ISO ratings and how they impact our City and how Lordsburg is held to the same standard as much larger cities are. Councilor Morelos and Councilor Saucedo want to have honesty in accountability. Chief Allen stated that he will do his best to be transparent and accountable for all that goes on in his Department. Motion was made by Councilor Morelos to agree on stipend amounts for the 5 additional positions to be placed on the agenda for the February 11, 2022 meeting, 2nd by Councilor Saucedo. City Clerk polled the Council. Motion passed.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

b). Hiring of Certified Police Officer – Motion was made by Councilor Morelos to hire Iram Hernandez at \$23.18, 2nd by Councilor Montenegro. City Clerk polled the Council. Motion passed.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

c). Part-time Cashier – Discussion only was had on this subject. The position will be from 7 a.m. – 12 p.m. Monday – Thursday, starts at \$14.00 per hour and is currently being advertised.

d). Full Time Animal Control/Code Enforcement Officer – Discussion only was had on this subject. This position is currently being advertised and starts at \$14.00 and once Oscar Martinez returns from Military leave, he will resume as the Code Enforcement Officer.

e). Drug Testing Proposal – The Recovery Management Center of Lordsburg has put in a proposal to do our random drug testing, which has not been done since 2020. Mayor Pro-Tem Alvarez made a motion to accept this proposal, 2nd by Councilor Morelos. City Clerk polled the Council. Motion passed.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro Abstain
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

f). GPS on all City Vehicles – Martha Salas, Finance Director presented costs for GPS to be added to each City vehicle at the amount of \$18.95 per vehicle per month (or \$7,959.00 annually). Verizon was a better rate than any of the other companies that were contacted. Martha also stated that she will put in a budget adjustment for these costs and present that to the Council at a later date. Mayor Pro-Tem Alvarez made a motion to accept the Verizon GPS package, 2nd by Councilor Plowman. City Clerk polled the Council. Motion passed.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

g). Wilson & Company update – Discussion only was had on this subject. Alfredo Holguin of Wilson & Co. gave a Project Status Update on Water System Improvements Phase I and Phase II and where they stand in terms of timelines.

h). LEDA Ordinance – Emily Gojkovich with Council of Governments (COG) gave updates on what is now included in the Leda Ordinance which includes retail, cultural and art space. Ms. Gojkovich also stated that a recent Senate bill updated Broadband use and that it will be a necessary tool in economic development. Councilor Morelos made a motion to allow the intent to amend the LEDA Ordinance 101/12.

i). Airport Fly-In – This event will take place on March 12, 2022 at the Lordsburg Airport. Lodger's Tax will be used to fund this event and is expected to bring in a large crowd from all over. Councilor Saucedo moved that we approve the Airport Fly-In, 2nd by Councilor Morelos. City Clerk polled the Council. Motion passed.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

Executive Session – To discuss limited personnel matters as authorized pursuant to NMSA 1978 Section 10-15-10 (H) (2) Police Department – Mayor Pro-Tem Alvarez moved that they go into Executive Session for the purpose of discussing limited personnel matters regarding the Lordsburg Police Department. 2nd by Councilor Morelos. City Clerk polled the Council. Motion passed to enter into Executive Session. Mayor Greene announced that the meeting was adjourned to go into Executive Session at 1:37 p.m. Chief Ricardo Huerta was invited to join the Mayor and Council in private session.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

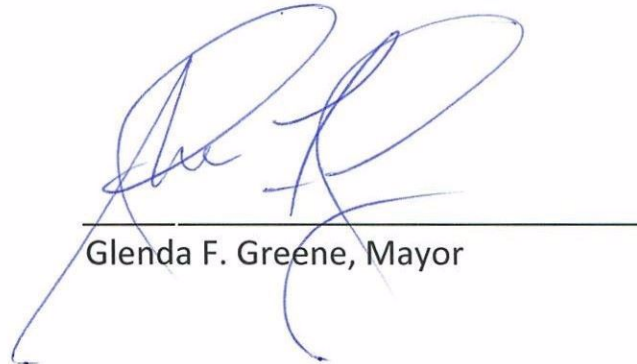
At 1:55 p.m. Mayor Pro-Tem Alvarez stated “I move that we return to open session and affirmatively state that only those matters for which the meeting was closed were discussed in executive session”. 2nd by Councilor Neave. City Clerk polled the Council. Motion passed.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

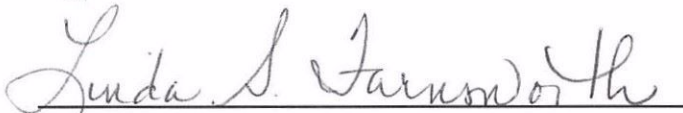
Adjourn – With nothing further to be discussed a motion was made by Councilor Morales to adjourn, 2nd by Councilor Montenegro. City Clerk polled the Council. Motion carried and the meeting was adjourned at 1:57 p.m.

Councilor Plowman AYE
Mayor Pro-Tem Alvarez AYE
Councilor Montenegro AYE
Councilor Neave AYE
Councilor Morelos AYE
Councilor Saucedo AYE

Approved this 11th day of February, 2022



Glenda F. Greene, Mayor



Linda S. Farnsworth, City Clerk

City of Lordsburg
409 West Wabash – Lordsburg, New Mexico
Regular Meeting

January 14, 2022 at 12:00 p.m. noon

Public appearance through ZOOM

<https://us02web.zoom.us/j/89012950899?pwd=OXVUR2Y3aGRxeTRHcURCdGx6TkJUUT09>

Meeting ID: 890 1295 0899

Passcode: 930565

There will be limited seating in Council Chambers, social distancing guidelines will be followed and a mask must be worn in Council Chambers if you would like to attend this meeting in person

AGENDA

Welcome

- a). Pledge of Allegiance
- b). Approval of Agenda

Minutes

- a). Approval of Regular Meeting Minutes of December 20, 2021
- b). Approval of Organizational Meeting Minutes of January 3, 2022
- c). Approval of Special Meeting Minutes of January 3, 2022

Finance Department

- a) Action/Discussion - Financial Statement Summary for December 2021 and Bank Statement

Old Business

- a). Action/Discussion - Reiteration of award bid from Robert Cohen, Co., LLC for Splash Park
- b). Action/Discussion - Reiteration of award bid from Questa Builders for swimming pool liner
- c). Discussion - Monies set aside for sod at Short Park
- d). Action/Discussion - Reauthorize funds for Capital Outlay 20-E2591 Special Events improvements for design and planning.
- e). Action/Discussion - Personnel Policy
- f). Discussion - Capital Outlay Requests
- g). Discussion/Action - Council of Governments (COG) Agreement

New Business

- a). Discussion – Fire Department Positions: Chief, Assistant Chief, 1 Captain, 3 Lieutenants, 1 Secretary
- b). Action/Discussion – Hiring of Certified Police Officer (6 years) Rate of Pay \$23.18 per hour – Chief Huerta
- c). Advertising Part-time Cashier
- d). Advertising Full-time Animal Control Officer/Code Enforcement Officer
- e). Action/Discussion - Drug Testing Proposal
- f). Action/Discussion – GPS on all City Vehicles
- g). Discussion – Wilson & Co. project updates
- h). Action/Discussion – Intent to amend LEDA Ordinance 101/12 – Update to include Retail, Cultural and Arts Space
- i). Discussion/Action – Lordsburg Airport Fly-in scheduled for 3/12/22

Executive Session

- a). To discuss limited personnel matters as authorized pursuant to NMSA 1978 Section 10-15-10 (H)(2) Police Department

Adjourn