

**MINUTES
OF
REGULAR
MEETING
AUGUST 16,
2023**

City of Lordsburg
409 W. Wabash
Lordsburg, New Mexico 88045
Minutes of Regular Meeting
August 16, 2023

Meeting was called to order at 12:01 p.m.

Welcome

Present: Mayor Glenda F. Greene; Martha Salas, Finance Director; Linda S. Farnsworth, City Clerk; Councilor Rodney Plowman; Councilor Roxann Randall; Councilor Julie Montenegro; Councilor Martin Neave; Mayor Pro-Tem Alfredo Morelos, Jr. and Councilor Manuel D.V. Saucedo.

Attendance: Tisha Green, County Manager; Bob Hill; Frank Madrid, City Superintendent and all who viewed on ZOOM.

Approval of Agenda: Mayor Greene asked that item (H) under New Business be removed from the Agenda – Wilson School. Mayor Pro-Tem Morelos moved to approve the Agenda with the change to Agenda to remove New Business (H) , 2nd by Councilor Randall. Council present were polled. Motion passed with change.

Minutes

a). Minutes of Zoning Commission Meeting of July 26, 2023

Councilor Saucedo moved to approve the Minutes of the Zoning Commission Meeting of August 16, 2023, 2nd by Councilor Randall. Council were polled. Motion passed.

b). Minutes of Regular Meeting of July 26, 2023

Mayor Pro-Tem Morelos moved to approve the Minutes of the Regular Meeting of August 16, 2023, 2nd by Councilor Neave. Council were polled. Motion passed.

Finance Department

a) Finance Statement Summary and Bank Statement for July 2023

Ms. Salas went over the City Account balances including all interest earned for the month. Councilor Saucedo moved to accept the Finance and Bank Statement for the month of July 2023, 2nd by Councilor Montenegro. Council were polled. Motion passed.

b). Bills Paid for the Month of July 2023

Councilor Saucedo moved to approve the bills paid for the Month of July, 2023, 2nd by Mayor Pro-Tem Morelos. Council were polled. Motion passed.

New Business

a). Update on NALEO Conference – Mayor Pro-Tem Morelos

Mayor Pro-Tem Morelos thanked the Council for the vote of confidence for allowing him to attend the latest NALEO (National Association of Latino Elected and Appointed Officials) Conference in NY City. He gave a brief talk on what he learned at the conference and stated that at this time NALEO has 1200+ members.

b). Police Department Policy Update

Code Enforcement Officer, Dusti Conover will be assisting the new Chief of Police Joseph Marquez with a new Policy and Procedure Manual to bring it up to date. This item was changed from discussion/action to a discussion only item per Mayor Greene's request.

c). Approval of Salary Increases for City Employees

Ms. Salas presented a salary schedule to the Council for possible salary increases – one at 7% increase and the other at a 10% increase. Ms. Salas stated that looking at the budgets and the funds, she felt that there was enough to provide a 10% raise. Councilor Neave moved to approve the 10% increase across the board. Councilor Plowman interjected that he felt that all City Supervisors should be making that same and that since the Chief of Police, Joseph Marquez was making \$85,000.00 that Martha Salas, Finance Director and Frank Madrid, City Superintendent should be making the same amount as they are doing the same amount of work. Councilor Neave moved to approve the 10% increase and to bring both Ms. Salas and Frank Madrid up to \$85,000.00, 2nd by Mayor Pro-Tem Morelos. Council were polled. Motion passed.

d). Economic Development Report for July 2023 – Emily Gojkovich, Economic Development Specialist

Ms. Gojkovich approached the Council with the projects she is presently working on. She told the Council that she is so happy to be here as an employee and that Hidalgo County and the City of Lordsburg have always held a special place in her heart. She also stated that she is moving forward with the Main Street Initiatives that include a mural at Exit 22 underpass, which they are currently looking for a muralist. She is also working on rebranding of the City, creation of a historic walking tour and getting certified with the New Mexico True program. She also stated that New Mexico True photographers were coming to Hidalgo County to take photos of Desert Museum in Rodeo, Shakespeare Ghost Town, Veteran's Park and Virden Valley. Councilor Neave questioned how all this would benefit the City of Lordsburg. Ms. Gojkovich explained that the New Mexico True program focuses on tourism with the goal being day trips to each of these places in the County in hopes that the travelers would end up staying in Lordsburg. Ms. Gojkovich insists that her overall priority is promoting the City of Lordsburg in her endeavors. A New Mexico Clean and Beautiful Grant in the amount of \$9,205.00 was received but will be used primarily at the Truck stops on both sides of town for signage, clean ups and receptacles. Councilor Saucedo stated that since we are the Western entrance into New Mexico – Exit 22 is trashy and he would like to see something done. Ms. Gojkovich told Councilor Saucedo that the Department of Transportation is responsible for that exit and that they do have money for landscaping and that we need to have a design plan and that the City will work with the DOT to get a design plan. Dusti Conover, Code Enforcement Officer interjected that all owners of abandoned properties along Motel Drive have received their letters and that Union Pacific Railroad is working with the City to clean up their property in the near future.

e). LEAP Branding Campaign – Emily Gojkovich, Economic Development Specialist

Ms. Gojkovich presented the new Lordsburg Mainstreet logo to the Council. Said rebranding was done by Dog, Cat and Mouse Media which is familiar with rural communities. This is what the proposed rebranding looks like:



With the tagline “Trails of the Past meet the Highways of Today”. Ms. Gojkovich also discussed with the Council the possibility of including the Chamber of Commerce and the Museum along a historical tour. These two buildings are the only ones that belong to the City on this tour. It would involve brass plaques being placed along the tour once everything was in place.

f). Safety Training – Dusti Conover, Code Enforcement Officer

Ms. Conover gave her Quarterly Safety Update to the Council listing all trainings that have been done this quarter and what safety practices have been put into place. She also gave a list of the reported accidents that took place during this period.

g). Lodger’s Tax Request LHS 60’s Reunion

Mayor Greene stated that the reason that this request did not go before the Lodger’s Tax Committee is because of time restraints. A letter from Peggy Morales requesting \$1,611.00 for the 60’s Class Reunion was presented. Mayor Pro-Tem Morelos moved to accept the Lodger’s Tax allotment to the 60’s Class Reunion in the amount of \$1,611.00, 2nd by Councilor Plowman. Council were polled. Motion passed.

Resolutions

a). Resolution № 2023-23 Adopting the FY 2025-29 ICIP

Councilor Neave moved to approve Resolution № 2023-23 with the changes listed below, 2nd by Mayor Pro-Tem Morelos. Council were polled. Motion passed. The following changes were made to the ICIP 1). 2025-006: Street and drainage improvements – added cemetery streets to scope of work. Year 2025 changed amount of \$600,000.00 to \$1,000,000.00. 2). 2025-11: Beautification project – added lighting to scope of work. Year 2025 change amount from \$100,000.00 to \$200,000.00. 3). 2025-13: Gas Utility Relocation Project – change from Relocation to Rehabilitation – Could not change the title, but it will change to scope of work. 4). 2025-17: Industrial Park Project: New Project added by the Mayor.

Councilor Plowman – AYE
Councilor Randall – AYE
Councilor Montenegro – AYE
Councilor Neave – AYE
Mayor Pro-Tem Morelos – AYE
Councilor Saucedo – AYE

b). Resolution No 2023-24 – Declaring the Intent to Consider for Adoption of an Ordinance Authorizing the Execution and Delivery of a Bond Anticipation Note/Loan Agreement between the City and RCAC (Rural Community Assistance Corporation)

This Resolution is for the USDA Project for Phase II and going through RCAC will provide up to \$90,000.00 giving the City an okay to move forward. Mayor Pro-Tem Morelos moved to approve Resolution No 2023-24, 2nd by Councilor Montenegro. Council were polled. Motion passed.

Councilor Plowman – AYE
Councilor Randall – AYE
Councilor Montenegro – AYE
Councilor Neave – AYE
Mayor Pro-Tem Morelos – AYE
Councilor Saucedo – AYE

Ordinances

a). Notice of Intent to adopt Ordinance No 2023-04 (Fire Ordinance)

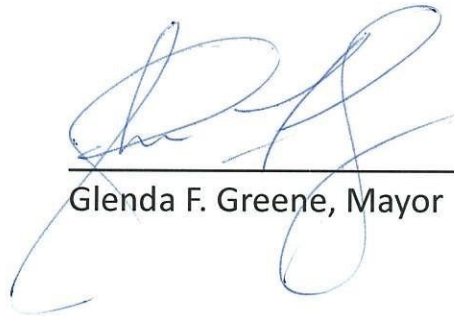
This Ordinance is required by the NM Fire Marshall and will be enforced by the Lordsburg Volunteer Fire Department. Councilor Montenegro moved to approve the Notice of Intent for Ordinance No 2023-04, 2nd by Councilor Plowman. Council were polled. Motion carried.

Councilor Plowman – AYE
Councilor Randall – AYE
Councilor Montenegro – AYE
Councilor Neave – AYE
Mayor Pro-Tem Morelos – AYE
Councilor Saucedo – AYE

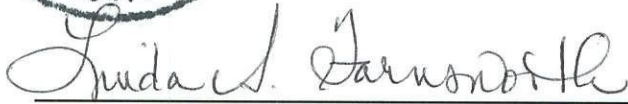
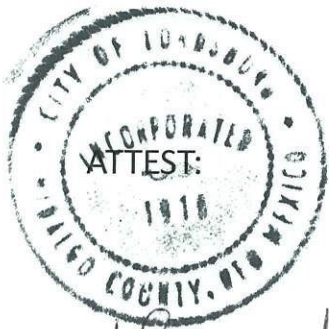
Adjourn

With nothing further to be discussed, a motion was made by Mayor Pro-Tem Morelos to adjourn, 2nd by Councilor Montenegro. Council present were polled. Motion passed and meeting was adjourned at 12:57 p.m.

Approved this 20th day of September, 2023



Glenda F. Greene, Mayor



Linda S. Farnsworth, City Clerk

RESOLUTION

No

2023-23

ADOPTING THE

FY 2025-2029

ICIP

Municipality of Hidalgo County
of

LORDSBURG

Resolution No. 2023-23

A RESOLUTION
ADOPTING THE FY 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

- WHEREAS, the municipality of Lordsburg of Hidalgo County recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and
- WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and
- WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and
- WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long-range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY, CITY OF LORDSBURG that:

1. The municipality has adopted the attached FY 2025-2029 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. 2022-26.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of August 16, 2023.



Glenda F. Greer, Mayor





Linda Farnsworth, City Clerk

Infrastructure Capital Improvement Plan FY 2025-2029

**Lordsburg
Project Summary**

ID	Year	Rank	Project Title	Category	Funded to date						Total Project Cost	Amount Not Yet Funded	Phases?
						2025	2026	2027	2028	2029			
29926	2025	001	Rehab Wells and Drill New Well	Water - Water Supply	0	475,000	1,250,000	1,250,000	1,250,000	1,250,000	5,475,000	5,475,000	Yes
40041	2025	002	Solid Waste Truck	Facilities - Administrative Facilities	0	450,000	0	0	0	0	450,000	450,000	No
36800	2025	003	Purchase New Utility and Maintenance Vehicles	Equipment - Other	0	500,000	0	0	0	0	500,000	500,000	No
29066	2025	004	Animal Shelter Improvements	Facilities - Administrative Facilities	0	300,000	300,000	0	0	0	600,000	600,000	Yes
40043	2025	005	Short Park Improvements	Facilities - Administrative Facilities	574,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	7,574,000	7,000,000	No
39238	2025	006	Street and Drainage Improvements	Transportation - Highways/Roads/Bridges	0	1,000,000	1,000,000	1,000,000	1,000,000	0	4,000,000	4,000,000	Yes
29068	2025	007	Special Events Center Improvements	Facilities - Administrative Facilities	1,136,000	200,000	500,000	200,000	0	0	2,036,000	900,000	Yes
40044	2025	008	Public Safety Building Improvements	Facilities - Administrative Facilities	0	750,000	0	0	0	0	750,000	750,000	No
25926	2025	009	Sewer system Improvements	Water - Wastewater	0	960,000	300,000	300,000	300,000	300,000	2,160,000	2,160,000	Yes
29065	2025	010	Water System Improvements	Water - Wastewater	13,469,600	2,000,000	0	0	0	0	15,469,600	2,000,000	Yes
41435	2025	011	Beautification Project	Other - Other	0	200,000	100,000	100,000	100,000	100,000	600,000	600,000	No
39244	2025	012	Airport Improvements	Other - Other	0	600,000	600,000	0	0	0	1,200,000	1,200,000	No
11700	2025	013	Gas Utility relocation	Facilities - Administrative Facilities	0	744,104	100,000	100,000	0	0	944,104	944,104	No
12430	2025	014	Walking and Bike trail	Transportation - Bike/Pedestrian/Equestrian	0	920,000	200,000	100,000	0	0	1,220,000	1,220,000	Yes
32460	2025	015	ADA Compliance	Facilities - Other	0	75,000	200,000	200,000	200,000	0	675,000	675,000	Yes

Infrastructure Capital Improvement Plan FY 2025-2029

20180	2025	016	Purchase Police Vehicles	Equipment - Public Safety Equipment	0	200,000	200,000	200,000	200,000	0	800,000	800,000	No
41854	2025	017	Develop a new industrial park	Economic Development	0	2,500,000	2,500,000	2,500,000	2,500,000	25,000,000	35,000,000	35,000,000	No
36532	2026	001	Generators for City Hall, Public Safety & Fire De	Facilities - Other	0	0	235,000	235,000	0	0	470,000	470,000	No

Number of projects:	18												
	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:						Total Not Yet Funded:
Grand Totals	15,179,600	13,274,104	8,885,000	7,585,000	6,950,000	28,050,000	79,923,704						64,744,104

Changes to Infrastructure Capital Improvement Plan (ICIP)

The following changes were made to the ICIP 1). 2025-006: Street and drainage improvements – added cemetery streets to scope of work. Year 2025 changed amount of \$600,000.00 to \$1,000,000.00. 2). 2025-11: Beautification project – added lighting to scope of work. Year 2025 change amount from \$100,000.00 to \$200,000.00. 3). 2025-13: Gas Utility Relocation Project – change from Relocation to Rehabilitation – Could not change the title, but it will change to scope of work. 4). 2025-17: Industrial Park Project: New Project added by the Mayor.

RESOLUTION

No

2023-24

**Declaring the Intent to
Consider for Adoption
of an Ordinance**

**Authorizing the
Execution and Delivery
of a Bond Anticipation
Note/Loan Agreement
between City & RCAC**

CITY OF LORDSBURG, NEW MEXICO
RESOLUTION NO. 2023-24

DECLARING THE INTENT OF THE CITY COUNCIL OF THE CITY OF LORDSBURG, NEW MEXICO, TO CONSIDER FOR ADOPTION AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND ANTICIPATION NOTE/LOAN AGREEMENT BY AND BETWEEN THE CITY OF LORDSBURG, NEW MEXICO (THE "CITY") AND THE RURAL COMMUNITY ASSISTANCE CORPORATION, FOR THE PURPOSE OF ACQUIRING, EXTENDING, ENLARGING, BETTERING, REPAIRING OR OTHERWISE IMPROVING THE CITY'S WATER SYSTEM; DIRECTING THE CITY FINANCE DIRECTOR AND CITY CLERK TO PUBLISH NOTICE OF INTENT TO CONSIDER AN ORDINANCE AUTHORIZING THE BOND ANTICIPATION NOTE/LOAN AGREEMENT IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE CITY.

WHEREAS, Section 3-31-1 et seq., NMSA 1978 ("Municipal Revenue Bond Act"), authorizes New Mexico municipalities to issue municipal gross receipts tax revenue bonds for the purpose of providing funds to acquire, extend, enlarge, better, repair or otherwise improve municipal water systems; and

WHEREAS, the City of Lordsburg, New Mexico (herein "City"), desires to consider for adoption an ordinance authorizing issuance of up to \$900,000 in bond anticipation notes/loan agreement with the Rural Community Assistance Corporation (herein "Notes") in accordance with the Municipal Revenue Bond Act, for the purpose of providing funds to acquire, extend, enlarge, better, repair or otherwise improve the City's Water System (herein "Project"); and

WHEREAS, Section 3-17-3, NMSA 1978, requires that publication of the title and general summary of the subject matter of any proposed ordinance be made in a newspaper of general circulation within the City at least two weeks prior to the meeting of the City Council at which the ordinance is proposed for final passage; and

BE IT RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF LORDSBURG:

Section 1. That all action (not inconsistent with the provisions hereof) heretofore taken by the City Council of the City of Lordsburg and the officers thereof directed toward the Project and the authorization and issuance of the Notes therefore, be and the same is hereby ratified, approved and confirmed.

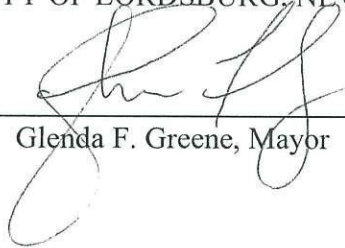
Section 2. That the City Finance Director and City Clerk are hereby directed, in accordance with Section 3-17-3, NMSA 1978, as amended, to publish in the *Hidalgo Herald*, a newspaper of general circulation within the City, a title and general summary

of the ordinance relating to and authorizing issuance of the Notes at least two weeks prior to the meeting at which the City Council will consider such ordinance. The City Finance Director and City Clerk may undertake such publication upon their own initiative and submittal of any necessary documents related to the proposed ordinance.

Section 3. This Resolution shall take effect immediately upon its adoption and approval.

PASSED, APPROVED, AND ADOPTED THIS 16th DAY OF AUGUST, 2023.


CITY OF LORDSBURG, NEW MEXICO



Glenda F. Greene, Mayor

[SEAL]

ATTEST:



Linda S. Farnsworth, city Clerk

RESOLUTION

No

2023-23

ADOPTING THE

FY 2025-2029

ICIP

Municipality of Hidalgo County
of

LORDSBURG

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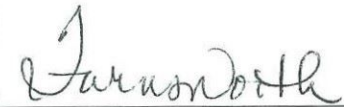
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Glenda R. Greer, Mayor





Linda Farnsworth, City Clerk