

**MINUTES  
OF  
REGULAR  
MEETING  
MAY 17, 2023**

**City of Lordsburg**  
**409 W. Wabash**  
**Lordsburg, New Mexico 88045**  
**Minutes of Regular Meeting**  
**May 17, 2023**

Meeting was called to order at 12:01 p.m.

**Welcome**

**Present:** Mayor Glenda F. Greene; Martha Salas, Finance Director; Linda S. Farnsworth, City Clerk; Councilor Rodney Plowman; Councilor Roxann Randall; Councilor Julie Montenegro; Councilor Martin Neave and Mayor Pro-Tem Alfredo Morelos, Jr.

**Absent:** Councilor Manuel D.V. Saucedo

**Attendance:** Stephanie Helbig, Animal Control Officer; Oscar Sosa, New Mexico State Police and all who viewed on ZOOM

**Approval of Agenda:** Mayor Pro-Tem Morelos moved to approve the Agenda as written, 2<sup>nd</sup> by Councilor Montenegro. Council present were polled. Motion passed.

**Minutes**

**a). Minutes – Regular Meeting of April 19, 2023**

Mayor Pro-Tem Morelos moved to approve the Minutes of the Regular Meeting of April 19, 2023, 2<sup>nd</sup> by Councilor Randall. Council present were polled. Motion passed.

**b). Minutes – Budget Workshop of May 4, 2023**

Mayor Pro-Tem Morelos moved to approve the Minutes of the Regular Meeting of April 19, 2023, 2<sup>nd</sup> by Councilor Randall. Council present were polled. Motion passed.

**c). Minutes – Community Input Meeting of May 9, 2023**

Mayor Pro-Tem Morelos moved to approve the Minutes of the Regular Meeting of April 19, 2023, 2<sup>nd</sup> by Councilor Randall. Council present were polled. Motion passed.

**d). Minutes – Budget Workshop of May 11, 2023**

Mayor Pro-Tem Morelos moved to approve the Minutes of the Regular Meeting of April 19, 2023, 2<sup>nd</sup> by Councilor Randall. Council present were polled. Motion passed.

**a). Finance Statement for April 2023 and Bank Statement**

Ms. Salas went over the City Account balances. She asked if any of the Councilors had any questions, no Councilors had any questions. Councilor Montenegro moved to accept the Finance and Bank Statement for April 2023, 2<sup>nd</sup> by Councilor Plowman. Council present were polled. Motion carried.

**b). Resolution No. 2023-13 – Budget Adjustment**

Councilor Montenegro moved to approve Resolution No. 2023-13, 2<sup>nd</sup> by Mayor Pro-Tem Morelos. Council present were polled. Motion carried.

Councilor Plowman – Aye

Councilor Randall - Aye

Councilor Montenegro – Aye

Councilor Neave – Aye

Mayor Pro-Tem Morelos – Aye

Councilor Saucedo – Absent

**c). Resolution No. 2023-16 – Approval of Audit FY 2022**

Mayor Pro-Tem Morelos moved to approve Resolution No. 2023-16, 2<sup>nd</sup> by Councilor Montenegro. Council present were polled. Motion carried.

Councilor Plowman – Aye

Councilor Randall - Aye

Councilor Montenegro – Aye

Councilor Neave – Aye

Mayor Pro-Tem Morelos – Aye

Councilor Saucedo – Absent

**d). Bills paid for the Month of April 2023**

The Council did not have issue with any bills paid for the Month of April 2023.

**New Business**

**a). Approval of Interim Budget**

Mayor Greene asked Ms. Salas if she was comfortable with the amounts of the Interim Budget. Ms. Salas stated that she was totally comfortable with them. Councilor Montenegro moved to approve the Interim Budget, 2<sup>nd</sup> by Councilor Neave. Council present were polled. Motion carried.

**b). Approval of Termination of Employee-Police Department**

Mayor Pro-Tem Morelos moved to approve the termination of a Police Department employee, 2<sup>nd</sup> by Councilor Montenegro. Council present were polled. Motion carried.

**c). Letter of Support for TeraWatt**

Councilor Montenegro moved to accept the letter of Support for TeraWatt, 2<sup>nd</sup> by Councilor Neave. Council present were polled. Motion carried.

**Ordinances**

**a). Ordinance No. 2023-02 – Notice of Intent to replace and repeal Ordinance No. 2022-03 (Abandoned and Neglected Buildings)**

This ordinance is being repealed and replaced to add penalties and to clarify the definition of structure. Councilor Randall moved to approve the Notice of Intent, 2<sup>nd</sup> by Mayor Pro-Tem Morelos. Council present were polled. Motion carried.

Councilor Plowman – Aye

Councilor Randall - Aye

Councilor Montenegro – Aye

Councilor Neave – Aye

Mayor Pro-Tem Morelos – Aye

Councilor Saucedo – Absent

**b). Ordinance No. 2023-02 – Notice of Intent (Camping within City Limits).**

Notice of Intent is approved to advertise, however, the Ordinance will need to be modified to include KOA and Veteran’s Park within the City Limits. Councilor Montenegro moved to approve the Notice of Intent with changes to the Ordinance completed before the next meeting of June 21, 2023, 2<sup>nd</sup> by Mayor Pro-Tem Morelos. Council present were polled. Motion carried.

Councilor Plowman – Aye

Councilor Randall - Aye

Councilor Montenegro – Aye

Councilor Neave – Aye

Mayor Pro-Tem Morelos – Aye

Councilor Saucedo – Absent

**Resolutions**

**a). Resolution No. 2023-14 – A Resolution Supporting an Application and Pledge of Matching Funds for Fiscal Year 2024**

Project Chester Street – Motel Drive to 7<sup>th</sup> Street with 5% matching funds for Construction of paving, curb and gutter, ADA and drainage improvements on Chester Street. Councilor Montenegro moved to approve Resolution No. 2023-14, 2<sup>nd</sup> by Councilor Plowman. Council present were polled. Motion carried.

Councilor Plowman – Aye

Councilor Randall - Aye

Councilor Montenegro – Aye

Councilor Neave – Aye

Mayor Pro-Tem Morelos – Aye

Councilor Saucedo – Absent

**b). Resolution No. 2023-15 – A Resolution Supporting an Application and Pledge of Matching Funds for Fiscal Year 2024**

Design of Various Streets within the Northside of Lordsburg with 5% matching funds for survey and design of paving, curb and gutter, ADA and drainage improvements within the Northside of Lordsburg after waterlines are fixed/replaced. Councilor Montenegro moved to approve Resolution No. 2023-15, 2<sup>nd</sup> by Councilor Plowman. Council present were polled. Motion carried.

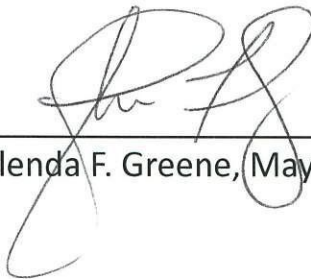
Councilor Plowman – Aye  
Councilor Randall - Aye  
Councilor Montenegro – Aye  
Councilor Neave – Aye  
Mayor Pro-Tem Morelos – Aye  
Councilor Saucedo – Absent

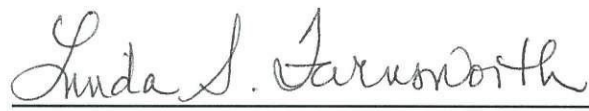
**Adjourn**

With nothing further to be discussed, a motion was made by Mayor Pro-Tem Morelos to adjourn, 2<sup>nd</sup> by Councilor Montenegro. Council present were polled. Motion passed and meeting was adjourned at 12:21 p.m.

**Approved this 26<sup>th</sup> day of July, 2023**



  
\_\_\_\_\_  
Glenda F. Greene, Mayor

  
\_\_\_\_\_  
Linda S. Farnsworth, City Clerk

**RESOLUTION**  
**No**  
**2023-13**  
**BUDGET**  
**ADJUSTMENT**

**City of Lordsburg  
Resolution No. 2023-13**

**A RESOLUTION MAKING BUDGET ADJUSTMENTS AND REQUESTING APPROVAL FROM THE  
DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION**

**WHEREAS**, the City Council of the City of Lordsburg, New Mexico meeting in regular session on the 17<sup>th</sup> day of May 2023 requests the following budget changes be approved by the Department of Finance and Administration - Local Government Division for fiscal year 2022-2023; and

**WHEREAS**, the following changes are requested for the continued operations of the City:

**Council & DFA Approval**

**"Attachment A"**

**WHEREAS**, such changes will in no way affect the financial position of the City of Lordsburg.

**NOW, THEREFORE, BE IT RESOLVED** that a copy of this Resolution be transmitted to the State of New Mexico - Department of Finance and Administration - Local Government Division and it is respectfully requested herewith, that authorization from said agency be provided to this budget change.

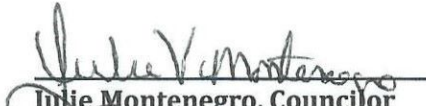
*DONE this 17<sup>th</sup> day of May 2023.*

  
\_\_\_\_\_  
Glenda F. Greene, Mayor

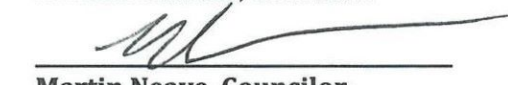
  
\_\_\_\_\_  
Alfredo Morelos, Mayor Pro Tem

  
\_\_\_\_\_  
Rodney Plowman, Councilor

  
\_\_\_\_\_  
Manuel D. V. Saucedo, Councilor

  
\_\_\_\_\_  
Julie Montenegro, Councilor

  
\_\_\_\_\_  
Roxann Randall, Councilor

  
\_\_\_\_\_  
Martin Neave, Councilor

  
*ATTEST:*  
  
\_\_\_\_\_  
Linda Farnsworth, City Clerk



<b>Lordsburg GL #</b>	<b>DFA- GL #'s</b>	<b>INCREASE</b>	<b>DECREASE</b>
General Fund-Transfer Out - 010-401-7501	11000-1001-61200		64,160.00
			<b>64,160.00</b>
Recreation Fund- Transfer IN 013-300-4999	21700-0001-61100	4,830.00	
		<b>4,830.00</b>	
General Fund- Federal Grants- 010-370-4440	11000-0001-47398	20,000.00	0.00
		<b>20,000.00</b>	<b>0.00</b>
General Fund- Stone Garden- Personnel Services- 010-405-5100	11000-3001-51020		16,000.00
General Fund- Stone Garden- FICA Expenses - 010-405-5120	11000-3001-52010		1,224.00
General Fund-Stone Garden-Gasoline, Oil & Diesel 010-405-6230	11000-3001-56120		2,776.00
		<b>0.00</b>	<b>20,000.00</b>
Lodger's Tax Promo Fund- Bubbles for Autism 015-415-6135	21400-2002-57999	1,000.00	
		<b>1,000.00</b>	0.00
Quality of Life Grant- State Grant- 087-300-4500	30800-0001-47499	502,979.00	
Quality of Life Grant- Professional Services 087-415-6300	30800-4003-55030		10,500.00
Quality of Life Grant- Construction 087-415-6725	30800-4003-58020		492,479.00
		<b>502,979.00</b>	<b>502,979.00</b>
TPF-Maverick, Pyramid & Chester- State Grant 085-300-4500	30400-0001-47050	296,875.00	
TPF-Maverick, Pyramid & Chester- Transfer IN 085-300-4999	30400-0001-61100	15,625.00	
TPF-Maverick, Pyramid & Chester- Professional Services 085-415-6300	30400-2002-55030		312,500.00
		<b>312,500.00</b>	<b>312,500.00</b>
TPF-Pyramid Heights- State Grant 086-300-4500	30400-0001-47050	117,895.00	
TPF-Pyramid Heights- Transfer IN 086-300-4999	30400-0001-61100	6,205.00	
TPF-Pyramid Heights- Professional Services 086-415-6300	30400-2002-55030		124,100.00
		<b>124,100.00</b>	<b>124,100.00</b>
2022 CDBG- State Grant- 088-300-4500	30200-0001-47520	750,000.00	
2022 CDBG-City Match- Transfer IN 088-300-4999	30200-0001-61100	37,500.00	
2022 CDBG- Professional Services 088-415-6300	30200-4007-55030		81,905.00
2022 CDBG- Construction 088-415-6725	30200-4007-54010		705,595.00
		<b>787,500.00</b>	<b>787,500.00</b>

**RESOLUTION**  
**No 2023-16**  
**APPROVAL**  
**OF**  
**AUDIT FOR**  
**FY ENDING**  
**JUNE 30, 2022**

**STATE OF NEW MEXICO  
CITY OF LORDSBURG, NEW MEXICO  
RESOLUTION № 2023-16  
(Fiscal Year Ending June 30, 2022)**

**WHEREAS**, the City of Lordsburg, New Mexico has approved and accepted its statutory requirement authorizing an independent public auditor (Beasley, Mitchell & Co., Certified Public Accountants), to perform the required annual financial audit for Fiscal Year 2021-2022.

**WHEREAS**, this audit, upon its completion, has been presented to the City of Lordsburg, New Mexico per the authorization letter from the State Auditor dated March 21, 2023.

**WHEREAS**, NMAC 2.2.2.10 (M)(4) provides, in pertinent part, "if applicable, once the audit report has been officially released to the agency by the Office of the State Auditor (by way of letter), and the required waiting period of five calendar days has passed, unless waived by the Agency, the audit report shall be presented to a quorum of the City Council of the City of Lordsburg, New Mexico held in accordance with the Open Meetings Act,"

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Lordsburg, New Mexico hereby accepts and approves the completed audit report and findings as indicated within the attached documents.

**ACCEPTED AND APPROVED** this 17<sup>th</sup> day of May, 2023 in regular session

  
\_\_\_\_\_  
Glenda F. Greene, Mayor

  
\_\_\_\_\_  
Alfredo Morelos, Jr. Mayor Pro-Tem

  
\_\_\_\_\_  
Rodney Plowman, Councilor

*Roxann Randall*

Roxann Randall, Councilor

*Julie Montenegro*

Julie Montenegro, Councilor

*Martin Neave*

Martin Neave, Councilor

Manuel D.V. Saucedo, Councilor



*Linda S. Farnsworth*

Linda S. Farnsworth, City Clerk

JOSEPH M. MAESTAS, P.E.  
STATE AUDITOR  
Via: Email



RICKY A. BEJARANO, CPA, CGMA  
DEPUTY STATE AUDITOR

3/21/2023  
Martha Salas, Finance Officer  
finance.officer@cityoflordsburg.org  
City of Lordsburg

OSA Ref No. 6108

Re: Authorization to Release 2022 City of Lordsburg Audit Report

The Office of the State Auditor (OSA) received the audit report for your agency on 12/15/2022. The OSA has completed the review of the audit report required by Section 12-6-14(B) NMSA 1978 and any applicable provisions of the Audit Rule. This letter is your authorization to make the final payment to the Independent Public Accountant (IPA) who contracted with your agency to perform the financial and compliance audit. In accordance with the audit contract, the IPA is required to deliver to the agency the number of copies of the report specified in the contract.

Pursuant to Section 12-6-5 NMSA 1978, the audit report does not become a public record until five days after the date of this release letter, unless your agency has already submitted a written waiver to the OSA. Once the five-day period has expired, or upon the OSA's receipt of a written waiver:

- the OSA will send the report to the Department of Finance and Administration, the Legislative Finance Committee and other relevant oversight agencies;
- the OSA will post the report on its public website; and
- the agency and the IPA shall arrange for the IPA to present the report to the governing authority of the agency, per the Audit Rule, at a meeting held in accordance with the Open Meetings Act, if applicable.

The IPA's findings and comments are included in the audit report on page 81-83. It is ultimately the responsibility of the governing authority of the agency to take corrective action on all findings and comments.

Sincerely,

Joseph M. Maestas, P.E.  
State Auditor

cc. Beasley, Mitchell & Co., LLP



**New Mexico**  
**Department of Finance**  
**and Administration**

407 Galisteo St,  
Santa Fe, NM 87501  
(505) 827-4985

**Governor Michelle Lujan Grisham**  
**Cabinet Secretary Wayne Propst**

**Local Government Division**  
Wesley Billingsley, Acting Division Director

May 4, 2023

The Honorable Glenda Green  
206 Main St.  
Lordsburg, NM 88045

Dear Mayor Green:

The Department of Finance and Administration (DFA), Local Government Division (LGD) has completed a preliminary review of your published audit report for Fiscal Year 2022 (FY22). Based on the review, in order for LGD to obtain the most concise financial status of your local government, the following items are required:

1. Backup documentation to substantiate the corrective action that has been completed or the status of the progress made in completing the corrective action on the following findings:
  - a. Difference in reconciled cash: (Significant Deficiency) Audit Finding # 2022-001.
2. Copy of the governing body approved resolution acknowledging the FY22 audit findings and accepting management's responses for correcting the findings.

For resolution requirement reference Memorandum #BFB-23-01 dated 12/29/2022 found here:

<https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/budget-memos/>

We ask that you submit the information requested above within two weeks of the date of this letter.

Additionally, further information may be required upon LGD receipt and review of your entity's interim budget documentation for FY 2023-2024.

If you have any questions regarding this matter, please call Kathleen Coates of my staff at 505-487-3907 or via email [Kathleen.coates@dfa.nm.gov](mailto:Kathleen.coates@dfa.nm.gov).

Sincerely,

*Cordelia Chavez*

Cordelia Chavez, Budget & Finance Bureau Chief  
Local Government Division

xc: Joseph M. Maestas, Office of the State Auditor  
[joseph.maestas@osa.state.nm.us](mailto:joseph.maestas@osa.state.nm.us)  
Alanna Goodman, Office of the State Auditor  
[alanna.goodman@osa.state.nm.us](mailto:alanna.goodman@osa.state.nm.us)  
file

**RESOLUTION**  
**№ 2023-14**  
**A RESOLUTION**  
**SUPPORTING AN**  
**APPLICATION AND**  
**PLEDGE OF MATCHING**  
**FUNDS FISCAL YEAR**  
**2024**  
**TRANSPORTATION**  
**PROJECT FUND**

**CITY OF LORDSBURG  
RESOLUTION NO. 2023-14**

**A RESOLUTION SUPPORTING AN APPLICATION  
and  
PLEDGE OF MATCHING FUNDS  
for  
FISCAL YEAR 2024 TRANSPORTATION PROJECT FUND**

**WHEREAS**, the New Mexico Department of Transportation is soliciting applications for the Department's Fiscal Year 2024 Transportation Project Fund; and

**WHEREAS**, the purpose of the Transportation Project Fund is to assist local and tribal governments with the following: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, which includes highways, streets, roadways, bridges, crossing structures and parking facilities, including all areas for vehicular use for travel, ingress, egress and parking; and

**WHEREAS**, having reviewed and considered the regulations and the application covering administration and use of said funds; and

**WHEREAS**, having determined that **Chester Street – Motel Drive to 7<sup>th</sup> Street** qualifies for grant funding; and

**WHEREAS**, in official session that the City of Lordsburg determines, resolves, and orders as follows:

That the project **Chester Street – Motel Drive to 7<sup>th</sup> Street** has a priority standing.

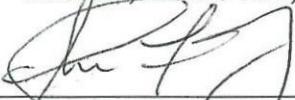
**WHEREAS**, the City of Lordsburg qualifies for the Match Waiver because the City of Lordsburg has a limited tax base, which limits the funding for meeting the proportional 5% matching share; and a fund exists in the NMDOT appropriated by the New Mexico State Legislature for Public Entities in need of "hardship" match money and the City of Lordsburg requests participation in this Match Waiver Program; and

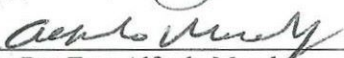
**WHEREAS**, in the event a waiver cannot be granted, the City of Lordsburg will incur further hardship and adjust the 2024 budget to meet the 5% match requirements; and

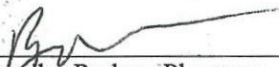
**NOW THEREFORE BE IT RESOLVED** that the City of Lordsburg endorses and supports an application for the Fiscal Year 2024 Transportation Project Fund and requests a match waiver or otherwise pledges 5% matching funds for Construction of paving, curb & gutter, ADA, and drainage Improvements on **Chester Street – Motel Drive to 7<sup>th</sup> Street** within the City of Lordsburg to include project management assistance, bid documents, NMDOT environmental certification, bidding, construction management, QA testing, construction observation, project closeout, and

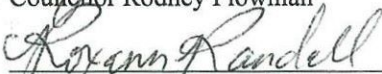
**HEREBY** requests that the New Mexico Department of Transportation consider and approve said application being in accordance with the regulations governing use and expenditures of said funds.


**PASSED, APPROVED, and ADOPTED** by the governing body of the City of Lordsburg at its meeting of May 17, 2023.


  
\_\_\_\_\_  
Mayor – Glenda F. Greene

  
\_\_\_\_\_  
Mayor Pro-Tem Alfredo Morelos

  
\_\_\_\_\_  
Councilor Rodney Plowman

  
\_\_\_\_\_  
Councilor Roxann Randall

  
\_\_\_\_\_  
Councilor Julie Montenegro

  
\_\_\_\_\_  
Councilor Martin Neave

\_\_\_\_\_  
Councilor Manuel D.V. Saucedo

Attest:  
  
\_\_\_\_\_  
Linda S. Farnsworth – City Clerk





**RESOLUTION**  
**№ 2023-15**  
**A RESOLUTION**  
**SUPPORTING AN**  
**APPLICATION AND**  
**PLEDGE OF MATCHING**  
**FUNDS FISCAL YEAR**  
**2024**  
**TRANSPORTATION**  
**PROJECT FUND**

**CITY OF LORDSBURG  
RESOLUTION NO. 2023-15**

**A RESOLUTION SUPPORTING AN APPLICATION  
and  
PLEDGE OF MATCHING FUNDS  
for  
FISCAL YEAR 2024 TRANSPORTATION PROJECT FUND**

**WHEREAS**, the New Mexico Department of Transportation is soliciting applications for the Department’s Fiscal Year 2024 Transportation Project Fund; and

**WHEREAS**, the purpose of the Transportation Project Fund is to assist local and tribal governments with the following: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, which includes highways, streets, roadways, bridges, crossing structures and parking facilities, including all areas for vehicular use for travel, ingress, egress and parking; and

**WHEREAS**, having reviewed and considered the regulations and the application covering administration and use of said funds; and

**WHEREAS**, having determined that **Design of Various Streets** within the Northside of Lordsburg qualifies for grant funding; and

**WHEREAS**, in official session that the City of Lordsburg determines, resolves, and orders as follows:

That the project **Design of Various Streets** within the Northside of Lordsburg has a priority standing.


**WHEREAS**, the City of Lordsburg qualifies for the Match Waiver because the City of Lordsburg has a limited tax base, which limits the funding for meeting the proportional 5% matching share; and a fund exists in the NMDOT appropriated by the New Mexico State Legislature for Public Entities in need of “hardship” match money and the City of Lordsburg requests participation in this Match Waiver Program; and


**WHEREAS**, in the event a waiver cannot be granted, the City of Lordsburg will incur further hardship and adjust the 2024 budget to meet the 5% match requirements; and

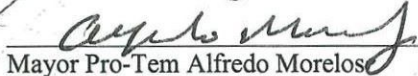
**NOW THEREFORE BE IT RESOLVED** that the City of Lordsburg endorses and supports an application for the Fiscal Year 2024 Transportation Project Fund and requests a match waiver or otherwise pledges 5% matching funds for Survey & Design of paving, curb & gutter, ADA, and drainage Improvements on **Various Streets** within the Northside of Lordsburg within the City of Lordsburg to include Project Management Assistance, Topographic/Utility Location Survey, Geotech Investigation, Drainage Analysis, and Project Design, and

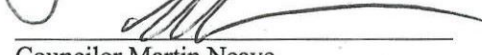
**HEREBY** requests that the New Mexico Department of Transportation consider and approve said application being in accordance with the regulations governing use and expenditures of said funds.

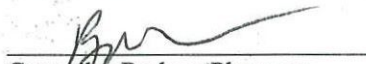
**PASSED, APPROVED, and ADOPTED** by the governing body of the City of Lordsburg at its meeting of May 17, 2023.

  
\_\_\_\_\_  
Mayor – Glenda F. Greene

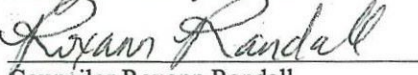
  
\_\_\_\_\_  
Councilor Julie Montenegro

  
\_\_\_\_\_  
Mayor Pro-Tem Alfredo Morelos

  
\_\_\_\_\_  
Councilor Martin Neave

  
\_\_\_\_\_  
Councilor Rodney Plowman

\_\_\_\_\_  
Councilor Manuel D.V. Saucedo

  
\_\_\_\_\_  
Councilor Roxann Randall

Attest:  
  
\_\_\_\_\_  
Linda S. Farnsworth – City Clerk

