

**MINUTES  
OF  
REGULAR  
MEETING  
03/11/22**

**City of Lordsburg**  
**409 West Wabash – Lordsburg, New Mexico**  
**Regular City Council Meeting**  
**March 11, 2022 at 12:00 p.m. noon**

You may attend the meeting in person but there will be limited seating in Council Chambers. Social distancing guidelines will still be recommended for your safety. It is your option to wear a mask or not

**AGENDA**

**Welcome**

- a). Pledge of Allegiance
- b). Approval of Agenda

**Minutes**

Approval of Regular Meeting Minutes of February 11, 2022, and Special Meeting and Work Session Minutes of February 18, 2022.

**Finance Department**

- a). Discussion/Action – Financial Statement Summary for February 2022 and Bank Statement.
- b). Discussion/Action – Resolution No. 2022-15 Budget Adjustment
- c). Discussion to follow – Local Government Investment Pool (LGIP) Presentation
- d). Discussion/Action – Certificates of Deposit

**Old Business**

- a). Discussion/Action – Oversize loads on side streets and parking
- b). Discussion/Action – Western NM Telephone Agreement

**New Business**

- a). Discussion/Action – Presentation from Katrina Lunt with JustServe
- b). Discussion/Action – Solar Moratorium Resolution No. 2022-14
- c). Discussion/Action – Present Cemetery fees vs. Proposed change in Cemetery fees Resolution No. 2022-16

- d). Discussion/Action – Resolution No. 2022-17 – A resolution supporting an application for NMDOT Municipal Arterial Program (MAP) funding
- e). Discussion/Action – Utilization of the American Relief Act Plan funds to install fiber optics from City Hall to City Buildings
- f). Discussion/Action – MOU of Understanding between Hidalgo County and the City of Lordsburg regarding a portion of Power Plant Road.
- g). Discussion/Action – Donation of 8 tasers and 30 taser cartridges (outdated and in storage) to Hidalgo County Detention Center – Chief Ricardo Huerta
- h). Discussion/Action – Lodger's Tax Committee recommendation for marketing
- i). Discussion/Action – Award RFP for general engineering services
- j). Approval of New hires:
  - 1. Maintenance Supervisor
  - 2. Animal Control Officer/Code Enforcement Officer
  - 3. Part-time Cashier (Finance Department)
- k). Discussion only – Resignations:
  - 1. 2 Police Officers – Police Department
  - 2. 1 Maintenance Laborer

**Adjourn**

**City of Lordsburg  
409 W. Wabash  
Lordsburg, New Mexico 88045  
Minutes of Regular Meeting  
March 11, 2022**

Meeting called to order at 12:02 p.m.

**Welcome**

**Pledge of Allegiance**

**Present:** Mayor Glenda F. Greene; Linda S. Farnsworth, City Clerk; Martha Salas, Finance Director; Mayor Pro-Tem Caesar Alvarez; Councilor Rodney Plowman; Councilor Julie V. Montenegro; Councilor Martin Neave; and Councilor Manuel D.V. Saucedo.

**Absent:** Councilor Alfredo Morelos, Jr.

**Attendance:** Kevin Atkinson, Tommie Rojas, Denicia Provencio, Christy Ortiz, Kim Kvamme and Alfonso Alvarez.

**Approval of Agenda:** The amendments were noted: 1). Under new business (a) removed from agenda as presenter was ill 2). Under new business (c) Temporarily tabled Resolution No. 2022-16 - proposed change to cemetery fees and 3). Also under New Business (h) Temporarily tabled Lodger's Tax Committee recommendation for marketing. Councilor Montenegro moved to approve the Agenda with amendments, 2<sup>nd</sup> by Councilor Neave. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE



### **1. Minutes – Regular Meeting of February 11, 2022**

Councilor Saucedo moved to approve the minutes of the Regular Meeting of February 11, 2022, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE

### **2. Minutes – Special Meeting of February 18, 2022**

Councilor Saucedo moved to approve the minutes of the Special Meeting of February 18, 2022, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE

### **3. Minutes – Work Session Meeting of February 18, 2022**

Councilor Saucedo moved to approve the minutes of the Work Session Meeting of February 18, 2022, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE

#### **4. Financial Statement for February, 2022 and Bank Statement**

(a) Martha Salas, Finance Director addressed the Council regarding the Financial reports for the month of February, 2022. Councilor Saucedo had several questions for the Finance Director regarding overnight accounts and non-interest bearing accounts. The Finance Officer explained how she had worked diligently to reduce the amount of CD's that were being invested from approximately 40 down to 5 which will make it easier for investment purposes and that there would be no more non-interest bearing accounts in the future. With no further questions or comments regarding the financial report, Councilor Saucedo made a motion to approve the report, 2<sup>nd</sup> by Mayor Pro-Tem Alvarez. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE

(b) The Finance Director also presented Resolution No. 2022-15 for a budget adjustment for the continued operations of the City. Councilor Montenegro made a motion to approve Resolution No. 2022-15 Budget Adjustment, 2<sup>nd</sup> by Mayor Pro-Tem Alvarez. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE

c). Anna Murphy, Portfolio Advisor with Local Government Investment Pool (LGIP) gave a presentation over the phone on how LGIP investments work. Decision to invest with LGIP was tabled until more information could be obtained from Western Bank on their rates compared to LGIP since LGIP is not FDIC secured. Motion was made by Councilor Saucedo to table any decision on LGIP 2<sup>nd</sup> Mayor Pro-tem Alvarez. City Clerk polled the Council. Motion carried to table.



Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

## **5. Old Business**

a). Oversize loads on side streets and parking were discussed. Mayor Pro-Tem Alvarez would like to see an ordinance put into place regarding such. The City will place a Notice of Intent for two weeks in the local newspaper once the wording is determined on said ordinance. Councilor Montenegro made a motion to move forward with this ordinance, 2<sup>nd</sup> by Mayor Pro-Tem Alvarez. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

b). An Agreement between the City of Lordsburg and Western New Mexico Telephone Company was discussed. Frank Madrid came before the Council and explained that the agreement needs to be re-negotiated as the original agreement was signed before internet and fiber optics came into being and that it needs to be updated to include those items. The agreement will be presented to WNMT Co. at a cost of \$1,500.00 per year with the addition of internet and fiber optics and the specification that the property belongs to the City of Lordsburg to do with it as they see fit. Councilor Plowman made a motion to table this until next month or until WNMT Co. has a chance to view agreement. 2<sup>nd</sup> by Mayor Pro-Tem Alvarez. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

## **6. New Business**

a). Solar Moratorium Resolution No. 2022-14 – As of April 1, 2022 rules will be put in place by our State on Solar Energy. Due to new rules being put into place it was discussed amongst the Council that we need this Moratorium in place to have the time to update our ordinances to include Solar Energy. Councilor Saucedo made a motion to approve Resolution No. 2022-14, 2<sup>nd</sup> by Councilor Neave. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

b). Resolution No. 2022-17 – A Resolution supporting an application for NMDOT Municipal Arterial Program (MAP) funding was discussed. The City Council endorsed and supported the application for the funding of drainage improvements on 1). Maverick Street from Motel Drive to 2<sup>nd</sup> Street 2). Pyramid Street from Motel Drive to 7<sup>th</sup> Street and 3). Chester Street from Motel Drive to 7<sup>th</sup> Street. Councilor Montenegro made a motion to approve Resolution No. 2022-17, 2<sup>nd</sup> by Mayor Pro-Tem Alvarez. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE



c). Utilization of the American Relief Act Plan to install fiber optics from City Hall to City Buildings was discussed. IT Manager Vern Richardson explained that what we have now is not dependable and that fiber optics will make for a more stable network. Mayor Pro-Tem Alvarez made the motion to use these funds to improve our network, 2<sup>nd</sup> by Councilor Saucedo. City Clerk polled the Council. Motion was carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE

d). Memorandum of Understanding (MOU) between Hidalgo County and the City of Lordsburg was discussed regarding approximately 1.5 miles along the Power Plant Road. This MOU is for the purpose of road and drainage improvements along Power Plant Road owned by the City of Lordsburg. Under the MOU, the County has agreed to assist the City by obtaining and administering a NMFA Colonias Infrastructure Board Loan which includes design and improvements. Councilor Plowman made a motion to approve this MOU, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion was carried.

Councilor Rodney Plowman AYE

Mayor Pro-Tem Alvarez AYE

Councilor Montenegro AYE

Councilor Neave AYE

Councilor Morelos Absent

Councilor Saucedo AYE

e). Donation of 8 tasers and 30 taser cartridges – Chief Ricardo Huerta brought this request before the City Council. Chief Huerta would like for the Lordsburg Police Department to donate these tasers and cartridges in an as-is condition to the Hidalgo County Detention Center as our equipment has been updated and said equipment is outdated and the Detention is in need of this equipment. Mayor Pro-Tem Alvarez made a motion to donate this equipment to the Hidalgo

County Detention Center, 2<sup>nd</sup> by Councilor Neave. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

f). Award for Request for Proposal (RFP) for General Engineering Services – it was recommended in favor of Stantec Consulting Services. Councilor Saucedo made the motion to accept the RFP of Stantec Consulting Services, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion carried.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

g). Approval of New Hires and Resignations - New Hires - Maintenance Supervisor was approved. Animal Control Officer/Code Enforcement Officer and Part-time Cashier were not voted on at this time. The resignations of 2 Police Officers and 1 Maintenance Laborer were brought before the Council. Mayor Pro-Tem Alvarez made a motion to accept the one new hire and resignations, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion passed.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

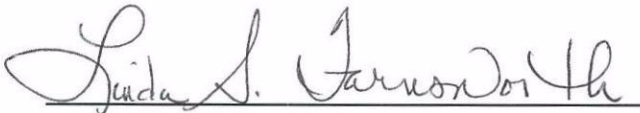
**Adjourn** – With nothing further to be discussed, a motion was made by Mayor Pro-Tem Alvarez to adjourn, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion carried and meeting was adjourned at 1:37 p.m.

Councilor Rodney Plowman AYE  
Mayor Pro-Tem Alvarez AYE  
Councilor Montenegro AYE  
Councilor Neave AYE  
Councilor Morelos Absent  
Councilor Saucedo AYE

**Approved this 8<sup>th</sup> day of April, 2022**



  
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Glenda F. Greene, Mayor

  
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Linda S. Farnsworth, City Clerk