

**MINUTES OF
REGULAR
MEETING
12/20/23**

City of Lordsburg
409 W. Wabash
Lordsburg, New Mexico 88045
Minutes of Regular Meeting
December 20, 2023

Meeting was called to order at 11:51 a.m.

Welcome

Present: Mayor Glenda F. Greene, Dusti Conover, Finance Director; Linda S. Farnsworth, City Clerk; Councilor Rodney Plowman; Councilor Roxann Randall; Councilor Julie Montenegro; Councilor Martin Neave; Mayor Pro-Tem Alfredo Morelos, Jr. and Councilor Manuel D.V. Saucedo.

Attendance: Tisha Green, County Manager; Frank Madrid, City Superintendent; Tristyn Gandar, Community Development Specialist; Laryssa Powell, Animal Control Officer; Emily Gojkovich, Economic Development Specialist; Tommy Chavez; Matthew Dondarski; Officer Adrian Jones and Officer Ariel Jacquez.

Approval of Agenda: Councilor Montenegro moved to accept the Agenda as written, 2nd by Mayor Pro-Tem Morelos. Council members were polled. Motion passed.

Minutes

a). Minutes of Zoning Commission Meeting of November 15, 2023

Councilor Neave moved to approve the Minutes of the Zoning Commission meeting of November 15, 2023, 2nd by Mayor Pro-Tem Morelos. Council members were polled. Motion passed.

b). Minutes of Regular Meeting of November 15, 2023

Councilor Montenegro moved to approve the Minutes of the Regular Meeting of November 15, 2023, 2nd by Councilor Randall. Council members were polled. Motion passed.

Finance Department

a). Finance Statement Summary and Bank Statement for November 2023

Dusti Conover, Finance Director went over the City account balances including all interest earned per account for the month. Mayor Greene asked if there were any more questions for Ms. Conover and there were none. Mayor Pro-Tem Morelos moved to approve Summary and Statement for the for the month of November 2023, 2nd by Councilor Montenegro. Mayor Pro-Tem Morelos moved to approve the Finance Statement Summary and Bank Statement for November 2023, 2nd by Councilor Randall. Council members were polled. Motion passed.

b). Bills paid for the Month of November 2023.

There was no action and no motion for approval or denial, however, it was brought up by Councilor Saucedo as he wanted an explanation of a fine for \$811.00 as a warning from the Public Regulation Commission (PRC) that was on page 5 of the Bills Paid report. Frank Madrid explained to the Council that the fax machine was down and his crew missed an 811 locate and we were turned in by other contractors as we did not show up to mark the location. Mayor Greene expressed her disappointment in only finding out about this fine in this meeting. Mr. Madrid assured her that it would not happen again.

New Business

a). Debt Schedule Reduction of Loan Debt

The City has too much debt to seek Colonias funding in the future. A debt reduction schedule proposed by Mayor Greene and Councilor Saucedo was to take \$1.3 million out of the LGIP interest earning account. Dusti Conover, Finance Director stated that she felt comfortable and preferred to pull the money from the LGIP account. There is a Colonias Grant for 13 million that will be coming up soon and Ms. Conover will take care of that. Councilor Montenegro made a motion to pay \$1.3 million out of the LGIP interest bearing account to pay on reduction of loan, 2nd by Councilor Saucedo. Council members were polled. Motion passed.

b). Appointment of Chief of Police

Upon the abrupt resignation of Joseph Marquez, Rodney Plowman was appointed as Chief of Police by Mayor Greene. Mayor Pro-Tem Morelos made a motion to approve of the appointment of Rodney Plowman at \$85,000.00 per year, 2nd by Councilor Saucedo. Council members were polled. Motion passed.

Councilor/Chief Plowman Abstain

Councilor Randall AYE

Councilor Montenegro AYE

Councilor Neave AYE

Mayor Pro-Tem Morelos AYE

Councilor Saucedo AYE

c). Hiring of Adriel Jacquez – Lordsburg Police Department (Patrolman)

Officer Jacquez is presently attending the Western New Mexico Mayor Pro-Tem Morelos made a motion to approve of the hiring of Officer Adriel Jacquez as Patrolman, 2nd by Councilor Montenegro. Council members were polled. Motion passed.

d). Hiring of Adrian Jones – Lordsburg Police Department (Patrolman)

Mayor Pro-Tem Morelos made a motion to approve of the hiring of Officer Jones as Patrolman, 2nd by Councilor Neave. Council members were polled. Motion passed. Officer Jones has agreed to help out the Maintenance Department as the need arises and he is available.

e). Hiring of Artemesia Gallegos – Lordsburg Police Department (Part-time Grant Writer)

Mayor Pro-Tem Morelos made a motion to approve of the hiring of Artemesia Gallegos as Part-Time Grant Writer at \$17.00 per hour, 2nd by Councilor Randall. Council members were polled. Motion passed.

f). Hiring of Laryssa Powell – Animal Control Officer

Mayor Greene stated that Ms. Powell is doing an awesome job. Councilor Montenegro made a motion to approve of the hiring of Laryssa Powell as Animal Control Officer, 2nd by Councilor Neave. Council members were polled. Motion passed.

g). Emily Gojkovich – Economic Development Quarterly Update

Ms. Gojkovich gave an extensive Power Point Presentation to the Council. We have applied for the NM Clean and Beautiful Grant, which is mainly for litter mitigation at the area truckstops (Love's, Pilot and Flying J). We have a new littering Ordinance which should give the City some teeth in issuing fines for littering. In September 2023, she applied for a New Mexico Recreation Grant

(Regional Recreation Centers/Quality of Life Grant) and we were awarded \$1,059,000,000 to completely revamp the softball field on 2nd Street. She had applied for and EDA Recomplete Grant but unfortunately no one in New Mexico was selected to receive any monies from this grant. Sun Zia wrote the DOE Transmission and Economic Development Grant and if awarded this grant, Sun Zia will do the reporting and there will be no match from the City. Also, if awarded, LEAP (Lordsburg Economic Advancement Project) could receive \$600,000; Edmund Saucedo for the cemeteries could receive combined \$500,000 for both cemeteries; Museum could receive \$100,000 and the Maverick Movement could receive \$200,000. The Lordsburg Comprehensive Plan has not been done since 2011. A public input meeting is scheduled for January 4, 2024 at the Baxter Civic Center. The new wall signs for Exit 22 Northbound and Southbound have been approved by the City and we are waiting for the approval from NMDOT which should be happening soon. There will be a Legislative meeting on January 10, 2024 at the Baxter Civic Center to discuss Legislative priorities for Capital Outlay requests for the upcoming year. A notice of Quorum will be posted for any Council member that would like to attend. With Accelerator Community, which is part of LEAP, there are 10-18 months left before Lordsburg can be recognized by Mainstreet Project NM. Ms. Gojkovich said that she is hoping to start to monthly business meetings to include lunch to get more people involved in what is going on in our community. Ms. Gojkovich informed the Council that she was recently appointed by Governor Michelle Lujan-Grisham to the Border Authority – a community collaboration with non-profits. After her Power Point presentation, Councilor Saucedo wanted to know how the Union Pacific Railroad suit fits into this regarding the “A” Street fence. Mayor Greene said that she would ask our legal counsel to follow up regarding the fence. Councilor Saucedo also asked who is responsible for the underpass graffiti and several of the Council chimed in that it was the responsibility of the State Highway Department and not the City.

h). Capital Outlay Requests – ICIP

Mayor Greene asked the Council what the City should submit for Capital Outlay as she gave her opinions of what was needed which was new City Vehicles, 2 Utility Department and 2 Maintenance Department vehicles; new bathrooms at Short Park (ADA added Councilor Neave) and Animal Shelter improvements. After much discussion amongst the Council, Councilor Montenegro moved that we apply for Item 3 (Purchase new Utility and Maintenance Vehicles at \$500,000); Item 4 (Animal Shelter Improvements at \$300,000) and Item 5 (Short Park improvements

which would include new ADA bathrooms at \$944,000) all of these were included on the Infrastructure Capital Improvements Plan (ICIP) FY 2025-2029, 2nd by Councilor Randall. Council was polled. Motion passed.

i). Short Park Restrooms

Discussion only about getting one set of drawings to be used in both locations at Short Park to be uniform in nature.

Old Business

a). Ordinance No. 2023-02 Neglected and Vacant Properties revisited

Dusti Conover former Community Development Specialist and now Finance Director stated that we need to seriously look at this Ordinance as Municipal Court doesn't have any teeth to issue citations per new laws handed down by Governor Lujan-Grisham. We will need to redo the ordinance if it is to go to Municipal Court. We will bring back in January if we are able to have it viewed by our legal counsel by then.

b). Permit Fees revisited

There was some confusion regarding Permit fees as Councilor Neave thought that the higher rates were for when there was a ground breaking and not just maintenance repair on a building. Tisha Green, County Manager stated that she would like a Community Input meeting on this matter, but Councilor Saucedo interjected that we do need to come forth with more realistic figures. We will bring it back in January if we are able to have it viewed by our legal counsel by then.

Resolutions

a). Resolution No. 2023-33 Approval of the Design of a Gateway Monument and permission to request Approval from NMDOT to place in NMDOT right of way
Mayor Pro-Tem Morelos made a motion to approve Resolution No. 2023-33, 2nd by Councilor Montenegro. Council was polled. Motion passed

Councilor Plowman AYE
Councilor Randall AYE
Councilor Montenegro AYE
Councilor Neave AYE
Mayor Pro-Tem Morelos AYE

Councilor Saucedo AYE

b). Resolution No. 2023-34 – Supporting a Public-Private Economic Development MainStreet Project

Councilor Montenegro made a motion to approve Resolution No. 2023-34, 2nd by Councilor Randall. Council . Motion passed.

Councilor Plowman AYE
Councilor Randall AYE
Councilor Montenegro AYE
Councilor Neave AYE
Mayor Pro-Tem Morelos AYE
Councilor Saucedo AYE

Ordinances

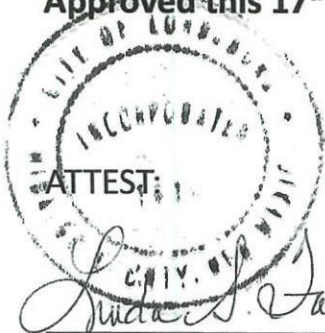
a). Ordinance No. 2023-07 Notice of Intent – Vehicles and Traffic – Parking restrictions for Commercial Vehicles

Tristyn Gandara, Community Development Specialist approached the Council stating that her main concerns were with Commercial Vehicles driving or parking along side streets. Councilor Saucedo asked if this also concerned 5th wheels. Ms. Gandara stated that she will look into that but that it is a separate issue. Councilor Neave was concerned with weight limit and signage. Councilor Montenegro made a motion to approve the Notice of Intent for Ordinance No. 2023-07, 2nd by Councilor Saucedo. Council was polled. Motion passed.

Adjourn

With nothing further to be discussed, a motion was made by Councilor Montenegro to adjourn, 2nd by Councilor Randall. Council members were polled. Motion passed and meeting was adjourned at 1:21 p.m.

Approved this 17th day of January, 2024.



Linda S. Farnsworth

Linda S. Farnsworth, City Clerk

Glenda F. Greene

Glenda F. Greene, Mayor

DISCUSSION

RE:

ORDINANCE

NO.

2023-19

NEW RATE SCHEDULE

Resolution

No

2023-19

New

Rate

Schedule

**City of Lordsburg
Resolution No. 2023-19**

A RESOLUTION OF RATE FEE SCHEDULE


WHEREAS, the City Council of the City of Lordsburg, New Mexico meeting in regular session on the 21ST day of June 2023 requests the following Rate Fee Schedule for the City of Lordsburg;

WHEREAS, the City of Lordsburg rate fee schedule includes, all office requests, rental, cemetery, permits and licenses, animal control fees, and any other services which require a fee, does not include city utilities which are formed by ordinance. The schedule is listed as follows;

**"Attachment "A"
Rate Fee Schedule"**

NOW, THEREFORE, BE IT RESOLVED that this Resolution be conveyed by the City of Lordsburg Council and the listed fees here, that City of Lordsburg charge fees according to rate fee schedule.


Dated this 26th day of July, 2023



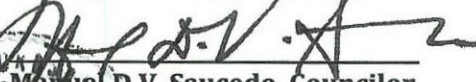
Glenda F. Greene, Mayor



Alfredo Morelos, Mayor Pro Tem



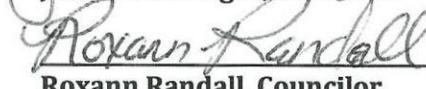
Rodney Plowman, Councilor



Manuel D.V. Saucedo, Councilor



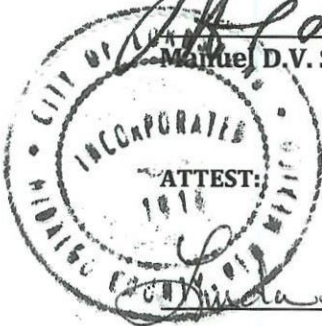
Julie Montenegro, Councilor




Roxann Randall, Councilor



Martin Neave, Councilor





Linda S. Farnsworth, City Clerk

Linda S. Farnsworth, City Clerk

Fee Schedule

Office-

- Copies (per page) .50 black and white \$1.00 color
- Fax (per page) .50

Rentals-

- Civic Center (per hour) \$100.00 deposit \$50.00
- Special Events Center (per hour) \$100.00 deposit \$50.00
- Pool (Min. 2hrs) \$100.00 (-50 people) \$150.00 (50+ people)
- Airport Hanger (per month) \$150.00

Cemetery-

- Weekday Burial (incl. plot, opening/closing of grave) \$700.00
- Saturday Burial (incl. plot, opening/closing of grave) \$1,000.00
- Infant Burial (incl. plot, opening/closing of grave) \$1,000.00
- Interment of Cremains (incl. plot, opening/closing of grave) \$900.00
- Disinterment (reopening of grave, does not include state or funeral director fees) \$1,000.00

Permits and Licenses

- Building Permit- Residential \$25.00
- Building Permit- Commercial-Commercial 1 \$2,500.00
- Building Permit- Commercial-Commercial 2 \$5,000.00
- Peddlers License (daily) \$25.00
- Business License (yearly) \$75.00
- Liquor license (yearly) \$500.00

Animal Control-

- Impound fee 1st offense \$35.00
- Impound fee 2nd offense \$50.00
- Impound fee 3rd offense \$75.00

- Impound fee 4th + offense \$100.00
- 10 Day Quarantine fee \$200.00
- Dog/puppy surrender (per animal) \$50.00
- Cat/kitten surrender (per animal) \$35.00

Additional Services

- Transfer station (small truck) \$25.00
- Transfer station (per ton) \$50.00
- Abandoned Buildings (increases \$100 per year) \$300.00/ first year

RESOLUTION

NO.

2023-33

A Resolution approving the

design of a gateway

monument and requesting

approval from NMDOT to place

the gateway monument within

the operational NMDOT right

of way

Resolution No. 2023-33

**A RESOLUTION APPROVING THE DESIGN
OF A GATEWAY MONUMENT AND REQUESTING APPROVAL FROM
NMDOT TO PLACE THE GATEWAY MONUMENT WITHIN THE
OPERATIONAL NMDOT RIGHT OF WAY**

WHEREAS, The City of Lordsburg has received funding for the design and construction of a Gateway Monument to be placed at three (3) locations - on US Interstate 10 East Bound and West Bound ramps at Exit 22 and Highway 70 Underpass; and

WHEREAS, The City of Lordsburg has the necessary resources and equipment required to maintain the proposed Gateway Monuments including any associated landscaping or lighting and;

WHEREAS, The City of Lordsburg will actively remove any graffiti or repair/restore any damage from the Gateway Monument as needed in a timely manner, and;

WHEREAS, The City of Lordsburg has made the Gateway Monument a priority for the community good and benefit;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Lordsburg authorizes and accepts the Gateway Monument Design and maintenance responsibility of said sign to be installed on US Interstate 10 East Bound and West Bound ramps at Exit 22 and Highway 70 Underpass as further illustrated in Exhibit "A", from Stewart Signs and delegates to the Mayor or Mayor Pro-Tem authority to take all actions necessary to complete the final design and construction of the Monument:

PASSED, APPROVED AND ADOPTED THIS 20th DAY OF DECEMBER, 2023.



A handwritten signature in blue ink, appearing to read 'Glenda F. Greene', written over a horizontal line.

Glenda F. Greene, Mayor

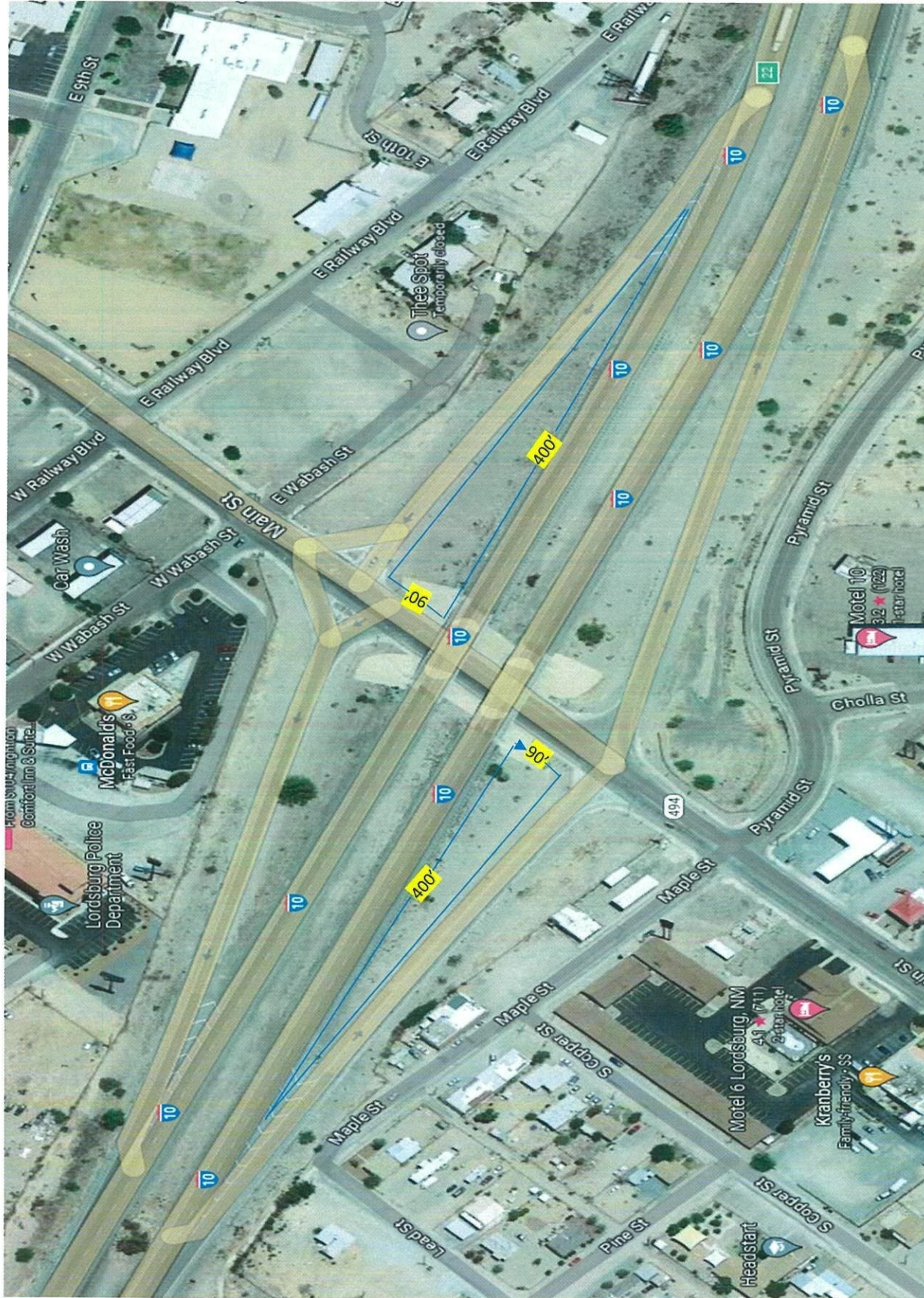
A handwritten signature in black ink, appearing to read 'Linda S. Farnsworth', written over a horizontal line.

Linda S. Farnsworth, City Clerk

EXHIBIT

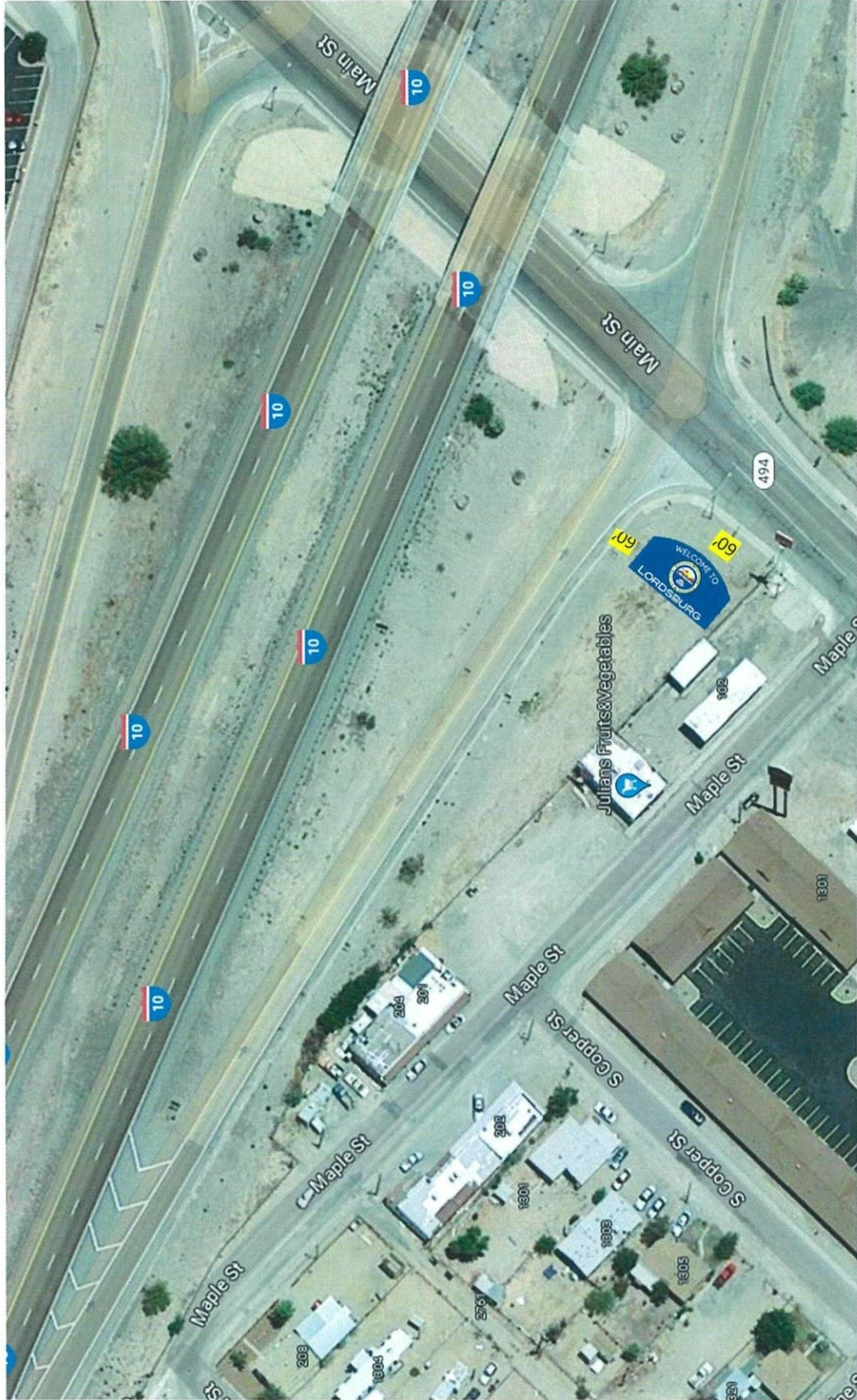
“A”

I-10 Exit 22 East and Westbound Measurements

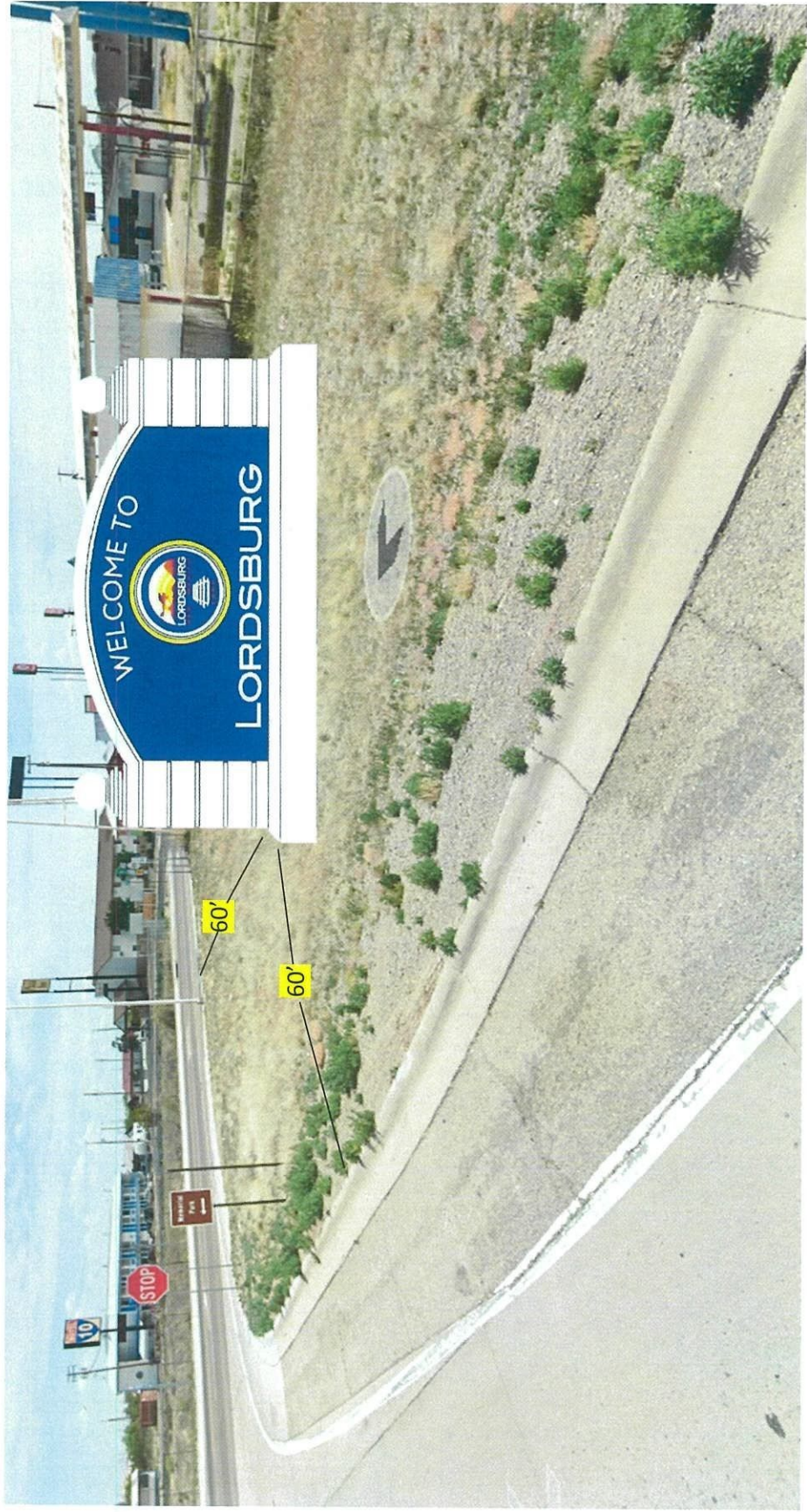




The welcome signs will have a 60-foot set back from the pavement both at the northeast quadrant of the eastbound off ramp and the southwest quadrant of the westbound off ramp. As seen in the aerial views above and below.



Westbound



Eastbound



The two photos above show the actual placement and sign in the Exit 22 east and westbound right-of-way. The photo below is the sign with dimensions.



RESOLUTION

NO.

2023-34

SUPPORTING A

PUBLIC-PRIVATE

ECONOMIC

DEVELOPMENT

MAINSTREET PROJECT

RESOLUTION NO. 2023-34

SUPPORTING A PUBLIC-PRIVATE ECONOMIC DEVELOPMENT MAINSTREET PROJECT

WHEREAS, the City of Lordsburg supports the revitalization and economic development of its historic commercial core; and

WHEREAS, the City of Lordsburg desires to maintain an economically vital and vibrant town center for its residents, visitors and tourists; and

WHEREAS, the City of Lordsburg sees an economically healthy downtown as one of its critical assets; and

WHEREAS, the City of Lordsburg realizes that a sustainable town center economy contributes to the community's economic health; and

WHEREAS, the City of Lordsburg recognizes its traditional commercial core as representing the unique history and culture of our community; and

WHEREAS, the City of Lordsburg wishes to maintain a livable, walkable town center with opportunities to shop, work, live and discover recreational, cultural and heritage opportunities; and

WHEREAS, the City of Lordsburg wishes to pursue a partnership with Lordsburg Economic Advancement Project (LEAP) corporation to invest in enhancing the quality of life for the community's citizens via the implementation of asset-based economic development strategies under the Main Street Approach™, and

WHEREAS, the City of Lordsburg's partnership with LEAP may leverage technical assistance and other resources through the New Mexico Economic Development Department and New Mexico MainStreet Program to support the economic re-development and revitalization of the Lordsburg MainStreet District, and

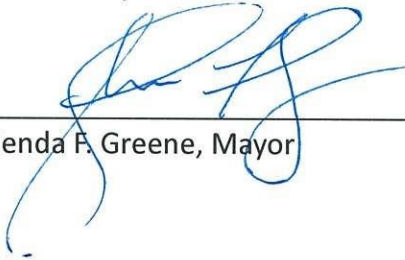
WHEREAS, the City of Lordsburg and LEAP jointly seek to apply for and receive the MainStreet Accelerator designation established and coordinated by the New Mexico MainStreet Program (New Mexico Economic Development Department) to ultimately qualify as a MainStreet Affiliate/Accredited program and implement asset-based economic development strategies under the Main Street Approach™, then

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Lordsburg authorizes and accepts the following:

1. The City of Lordsburg agrees to work jointly with the Lordsburg Economic Advancement Project (LEAP) to seek the MainStreet Accelerator designation.
2. The City of Lordsburg commits to work collaboratively with the Lordsburg Economic Advancement Project and the New Mexico Economic Development Department's MainStreet Program to meet the standards and principles of revitalizing and re-developing the core commercial district of the community.
3. The City of Lordsburg directs City staff, Economic Development Specialist and others as needed to fully participate with the Lordsburg Economic Advancement Project in the fulfillment of the MainStreet Accelerator benchmarks within a 12-18 month period.
4. The City of Lordsburg agrees to work with the New Mexico Economic Development Department's New Mexico MainStreet Program by dedicating resources and financial support to create a successful downtown economic development program through strategies established by Main Street America and the Main Street Approach™.
5. The City of Lordsburg commits to provide philosophical, financial, planning and coordination assistance for the Lordsburg MainStreet organization to support operations and projects under the specifications of the biannual MOU and a separate "services contract" with the local MainStreet organization.
6. Upon completion of the MainStreet Accelerator process and designation as MainStreet Affiliate/Accredited program, the City of Lordsburg shall establish that the City Economic Development Specialist serve as the MainStreet Director, with a minimum of 20 hours per week allocated to MainStreet revitalization projects, or alternatively to contract with the Lordsburg Economic Advancement Project to coordinate and administer activities for the City of Lordsburg as set forth in a biannual MOU and a separate "services contract" with the local MainStreet organization.
7. Upon designation as a MainStreet Affiliate/Accredited program, the City of Lordsburg agrees to work with the New Mexico Economic Development Department's New Mexico MainStreet program dedicating resources and financial support to create a successful downtown economic development program through strategies established by Main Street America and the Main Street Approach™.

PASSED, APPROVED AND ADOPTED THIS 20th day of December, 2023.





Glenda F. Greene, Mayor



Linda S. Farnsworth, City Council

**NOTICE
OF
INTENT
ORDINANCE
NO.
2023-07**

**NOTICE OF INTENT
CITY OF LORDSBURG
ORDINANCE NO. 2023-07**

INTENT TO ADOPT AN ORDINANCE RESTRICTING COMMERCIAL VEHICLES FROM PARKING ON MUNICIPAL STREETS. BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LORDSBURG, NEW MEXICO.

SECTION 1 – ADOPTION BY REFERENCE

By prohibiting the parking of Commercial vehicles on municipal streets it will protect the safety, health, prosperity, morals, order and comfort of the residents of the City of Lordsburg.

SECTION 2 – EFFECTIVE DATE

Consideration of the final adoption of such proposed Ordinance will not take place until at least two weeks subsequent to the date of this notice and only at a public meeting called and held in accordance with Section 3-17-3, NMSA 1978.

Consideration of said Ordinance is currently scheduled for and will not take place prior to January 17, 2024.

/s/ Linda S. Farnsworth
City Clerk

Publish January 5, 2024 and January 12, 2024

ORDINANCE No. 2023-07

VEHICLES AND TRAFFIC

PARKING RESTRICTIONS FOR COMMERCIAL MOTOR VEHICLES

Purpose

The purpose of this section is to protect the safety, health, prosperity, morals, order, and comfort of the residents of Lordsburg, New Mexico by prohibiting commercial motor vehicles from parking on municipal streets.

Authority of the City of Lordsburg

This section authorizes the City to prohibit the operation of trucks or other commercial vehicles in addition to the general welfare and police powers conferred upon the City of Lordsburg.

Commercial Motor Vehicles- Definition

“Commercial Motor Vehicle” is a self-propelled or towed vehicle, other than special mobile equipment, used on public highways in commerce to transport passengers or property when the vehicle: is operated interstate and has a gross vehicle weight rating or gross combination weight rating, or gross vehicle weight or gross combination weight, of four thousand five hundred thirty-six kilograms or ten thousand one pounds or more; or is operated only in intrastate commerce and has a gross vehicle weight of gross combination weight, of twenty-six thousand one or more pounds; or as designated as such by the New Mexico Motor Vehicle Division, or an out of state equivalent state agency.

Parking of Commercial Motor Vehicles – Prohibitions and Exceptions

- A. Commercial motor vehicles are prohibited from being parked on any street within the municipal boundaries except as set in forth paragraphs B and C.
- B. Temporary parking of a commercial motor vehicle is not prohibited when the temporary parking of the commercial motor vehicle is for the purposes of loading, unloading, making pick-up, making deliveries, or providing services.
- C. Authorized emergency vehicles; any government or utility maintenance, service, and transportation vehicles; and school buses, are permitted to park on streets.

Notice

- A. The mayor or designee shall erect and maintain signs designating the provisions of this section throughout the city as seems appropriate. The signs shall be placed in conspicuous locations throughout the city to ensure visibility of the signs to notify possible commercial motorists and the public. Placement of the signs contemplated herein shall be at the discretion of the mayor who may receive recommendations from time to time from the City of Lordsburg.

Penalty

Violation of this section shall be a penalty assessment misdemeanor and the penalties for violation shall be those imposed by the City of Lordsburg.

Citation Procedure

Pursuant of citation is the duty of the Lordsburg Police Department to enforce this provision.

NOW, THEREFORE, BE IT ORDAINED, PASSED, ADOPTED, AND APPROVED by vote of the City Council of the City of Lordsburg, Hidalgo County, New Mexico this 20th day of December 20, 2023.

Glenda F. Greene, Mayor

ATTEST:

Linda S. Farnsworth, City Clerk