

**MINUTES OF  
REGULAR  
MEETING  
3/20/24**

**City of Lordsburg**  
**409 W. Wabash**  
**Lordsburg, New Mexico 88045**  
**Minutes of Regular Meeting**  
**March 20, 2024**

Meeting was called to order at 5:30 p.m.

**Welcome**

**Pledge of Allegiance**

**Present:** Mayor Glenda F. Greene; Dusti Conover, Finance Director; Linda S. Farnsworth, City Clerk; Councilor Irene Galvan; Councilor Sean Lindsay; Councilor Julie Montenegro; Mayor Pro-Tem Manuel D.V. Saucedo; Councilor Krystal Delao and Councilor Martin Neave.

**Attendance:** Eddie Lopez; Amanda Frost and Dan Otero with Hidalgo Medical Services; Matthew Lane, Raven Sol, LLC; Tisha Green, Hidalgo County Manager; Kristin Rogers; Pete Gonzales; Denicia Provencio and Vanessa Haynes with Lordsburg-Hidalgo County Chamber of Commerce and George Esqueda, Stantec.

**Approval of Agenda:** Mayor Pro-Tem Saucedo moved to accept the Agenda as written, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

**Minutes**

**a). Minutes of Regular Meeting of January 17, 2024 (revisited)**

Councilor Lindsay moved to approve the Minutes of the Regular Meeting of January 17, 2024, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

**b). Minutes of Special Meeting of January 23, 2024 (revisited)**

Mayor Pro-Tem Saucedo moved to approve the Minutes of the Special Meeting of January 23, 2024, 2<sup>nd</sup> by Councilor Lindsay. Council members were polled. Motion passed.

**c). Minutes of Regular Meeting of February 21, 2024**

Councilor Neave moved to approve the Minutes of the Regular Meeting of February 21, 2024, 2<sup>nd</sup> by Councilor Delao. Council members were polled. Motion passed.

**Finance Department**

**a). Finance Statement Summary for February 2024 and Bank Statement**

Dusti Conover, Finance Director approached the Council and stated that we had ended February, 2024 with a balance of \$150,000.00 in our General Account, \$2,260,000.00 in our Overnight Account with the interest earned on that account in the amount of \$10,727.00 and \$5,684,000.00 in the LGIP account with interest earned of \$24,047.00. Mayor Pro-Tem Saucedo inquired about Xpress Bill Pay. Ms. Conover stated that is for when customers make a payment on line and it goes through Xpress Bill Pay. Mayor Pro-Tem Saucedo stated that he had actually inquired about that previously and that he knew that. When asked if there were any more questions, Councilor Lindsay stated that he may be a little ahead of himself by asking why we had spent almost \$1,100.00 the previous month on locks. Mayor Greene stated that it had something to do with the Bay door at the Police Department and the evidence locker. Ms. Conover confirmed that fact. Mayor Pro-Tem Saucedo then wanted to know why we had spent \$4,000.00 plus on consulting fees. Ms. Conover stated that we pay a consultant {RCI} to keep track of our inventory and that we have a consultant come in who inventories all of our assets. At this point the Mayor asked to entertain a motion to approve the Finance Statement Summary and Bank Statement for the Month of February 2024. Councilor Lindsay moved to approve the Finance Statement for February 2024 and Bank Statement, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

**b). Bills paid for February 2024**

There was no action and no motion for approval

**New Business**

**a). Dr. Dan Otero, CFO of Hidalgo Medical Services**

Mr. Otero gave an in-depth update on the current provider situation at Hidalgo Medical Services. He assured the Council that they are working diligently to retain providers here for both Dental and Medical and announced that Dr.

Bianca Ramirez, a local, originally from Animas will be taking over the Dental Department.

**b). Amanda Frost, COO of Hidalgo Medical Services**

Ms. Frost gave an in-depth update on their new phone system and call center. She stated that she feels that they are moving in the right direction with the new software that has been installed to track the calls and that eventually they will have all of the bugs worked out.

**c). Senator Siah Hemphill, Legislative Update** – Senator Siah Hemphill did not call to let the Council know that she would not be attending the Council meeting or that she was running behind. No Legislative update available.

**d). Resignation of Lordsburg Police Department Corporal**

Mayor Pro-Tem Saucedo moved to approve the resignation of a Lordsburg Police Department Corporal, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

**e). New Hire and Resignation of Cashier**

Mayor Pro-Tem Saucedo moved to approve the hire and resignation {within one week} of Cashier, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

**f). New Hire – Nathaniel Palomarez, Cashier**

Mayor Pro-Tem Saucedo moved to approve the hiring of Nathaniel Palomarez as Cashier, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

**g). New Hire – Jessie Duran, Laborer Utility Department**

Councilor Montenegro moved to approve the hiring of Jessie Duran as Laborer for the Utility Department, 2<sup>nd</sup> by Councilor Lindsay. Council members were polled. Motion passed.

**h). New Hire – Boaz Salinas, Laborer Maintenance Department**

Councilor Lindsay moved to approve the hiring of Boaz Salinas as Laborer for the Maintenance Department, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

**i). New Hire – Caleb Saenz, Lordsburg Police Department Patrolman**  
Councilor Lindsay had some concerns about the hiring of Officer Saenz and due to delicate questioning about certification and ads placed in the local newspaper it was decided to table the approval of hiring at this time and bring it up in Executive Session at the April 2024 Council Meeting. Councilor Lindsay made the motion to table the approval of hiring Caleb Saenz, Patrolman, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion was tabled.

**j). Lodger’s Tax Committee Recommendations**

**1. Hidalgo County 4-H requested 2024-2025 allocations of \$2,150.00.**

Councilor Neave made the motion to approve \$2,150.00 in allocations recommended by the Lodger’s Tax Committee, 2<sup>nd</sup> by Councilor Lindsay. Council members were polled. Motion passed

**2. Hidalgo County Cancer Walk requested 2024-2025 allocation of \$3,300.00.**

Lodger’s Tax Committee requested the approval of \$2,745.00 in allocations, however, Councilor Neave made a motion to originally approve \$3,200.00 but asked that his motion be restated to approve the entire request of \$3,300.00 as cancer has greatly impacted our community, 2<sup>nd</sup> by Councilor Lindsay. Council members were polled. Mayor Pro-Tem Saucedo abstained his vote. All other Council members voted Aye. Motion passed.

**3. Jessie Darnell 3-on-3 requested 2024-2025 allocations of**

**\$12,000.00.** The Lodger’s Tax Committee requested the approval of \$11,000.00 in allocations. Mayor Pro-Tem Saucedo made a motion to approve the \$11,000.00 recommendation, 2<sup>nd</sup> by Councilor Neave. Council members were polled. Motion passed.

**4. LEAP (Lordsburg Economic Advancement Project) requested**

**2024-2025 allocations of \$19,227.00.** The Lodger’s Tax Committee requested the approval of \$10,252.00 in allocations, however, after much discussion on the matter, it was decided that the Council would allow \$11,247.00 which is the difference between the \$19,227.00 being requested and the amount of \$7,980.00 which LEAP was previously awarded on 1/17/24, but had not yet had the chance to spend. Mayor Pro-Tem Saucedo made a motion to approve \$11,247.00 in allocations, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Councilor Lindsay voted Nay, all other Council voted Aye. Motion passed.

**5. Lordsburg-Hidalgo County Chamber of Commerce requested 2024-2025 allocations of \$78,190.00.** The Lodger's Tax Committee requested the approval of \$75,390.00 in allocations, however, after much discussion on the matter between Vanessa Haynes, Director and City Councilor Lindsay and Mayor Pro-Tem Saucedo, it was decided that the Council would allow \$55,390.00. It was also brought to light in the discussion that Hidalgo County has only funded the Chamber of Commerce for \$15,000.00 and Mayor Pro-Tem Saucedo inquired as to why there is such a large difference between the requests. Councilor Neave made a motion to approve \$55,390.00 in allocations, 2<sup>nd</sup> by Councilor Lindsay. Council members were polled. Motion passed.

**6. Hidalgo County Fair requested 2024-2025 allocations of \$94,496.00.** The Lodger's Tax Committee requested the approval of \$93,696.00 in allocations. Mayor Greene went on to explain that the only addition from last year to this year was the carnival. Councilor Neave asked how much the carnival was and if they were splitting ticket sales with the City. The carnival is asking \$40,000.00 just to come to Lordsburg which is based on population and also there is the matter of insurance. As far as any ticket sales go, no money will be coming to the City from ticket sales. Mayor Pro-Tem Saucedo added that he had a problem with all the many trailers that were allowed to stay at the Fairgrounds and that we have a KOA for that, which is the purpose of Lodger's Tax and it was determined that Horseman RV which houses some of the trailers does not pay Lodger's Tax even for overnights. Per Tisha Green, County Manager – the only trailers allowed to stay at the Fairgrounds are for horse trailers or trailers that cannot be parked anywhere else. She said that they do refer all others to the KOA or to the Horseman RV Park where they have horse corrals. She also went on to say that regarding the County's contributions – they do clean up, painting and renovations to the Fairgrounds. Mayor Greene stated that they should as it is their property. Ms. Green said that this is the first year this carnival has agreed to come to Lordsburg in years and that she feels that it is a great opportunity for us. Councilor Lindsay wanted to know if the Fair Board has any kinds of funds set aside and Ms. Green said that they do and that they put all they can towards this event.

Councilor Montenegro stated that yes, she feels that a carnival would bring in lots of people but that the City shouldn't have to foot the entire bill through Lodger's Tax. Councilor Lindsay agreed that they should be paying more if the Fair Board has funds of their own and not put everything on Lodger's Tax. Councilor Neave asked if any monetary donations were made from local businesses or cattle growers to make the Fair a success. Ms. Green stated that there are quite a few contributors but not at a set amount. Mayor Greene said that if she had a say that she would recommend what we gave them last year and that even though a carnival is great, the City should not be footing the entire bill. Councilor Lindsay wanted to know if the Fair Board had approached the County for request of funds and Ms. Green stated that at this time they have not and the reason was they the County only receives approximately \$3,200.00 in Lodger's Tax a year. Mayor Pro-Tem Saucedo made a motion to approve \$47,000.00 in allocations, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled, Councilor Neave opposed (Nay), all others Aye. Motion passed.

**k). Stantec update on Projects – George Esqueda**

Mr. Esqueda gave a complete presentation of the twelve (12) projects that Stantec is currently working on for the City of Lordsburg. The project numbers, project descriptions and balance information remaining on the projects is provided in the minutes herewith to provide a complete representation of what has been and is presently being done by Stantec and is listed as "Exhibit A".

**Ordinances**

**a). Addendum to Solar Ordinance No. 2024-04**

Ms. Conover explained this addendum to the Council and told them that an addendum was necessary as we have had solar companies wanting to put up panels within the City limits and they needed to be away from residential areas. Councilor Neave brought up how many panels were allowed on private residences and it was decided that 6 would be allowed and that the addendum will be amended to include no commercial solar within City Limits. Some concerns that came up was the fact that when a Solar Farm is no longer in service a mess is left behind to remove and the solar company either needs to remove debris or pay us to remove it as it needs to be disposed of properly.

That needs to be added to addendum as well. Councilor Lindsay also brought up the fact about the heat that is generated at close range to the panels. Councilor Lindsay then made a motion that this addendum be tabled until more information could be gathered on placement of the solar projects and all other information that was discussed, 2<sup>nd</sup> by Councilor Montenegro. Council was polled. Motion was tabled.

## **Resolutions**

### **a). Resolution No. 2024-09 – Budget Adjustments**

Ms. Conover explained that budget adjustments were needed as the price of gas has gone up and that \$150,000.00 needed to be added to budget to cover the expense and also the fact that this Resolution came directly from DFA (Dept. of Finance Administration). Mayor Pro-Tem Saucedo made a motion to approve Resolution No. 2024-09 for the budget adjustment, 2<sup>nd</sup> by Councilor Montenegro. City Clerk polled the Council. Motion passed.

Councilor Galvan AYE  
Councilor Lindsay AYE  
Councilor Montenegro AYE  
Mayor Pro-Tem Saucedo AYE  
Councilor Delao AYE  
Councilor Neave AYE

### **b). Resolution No. 2024-11 – Adoption of Asset Management Policy**

Ms. Conover explained to the Council that this is a Resolution that is required for Colonias purposes in order to apply for more Colonias monies in the future. This includes inventory and audits as well. Mayor Pro-Tem Saucedo made a motion to approve Resolution No. 2024-11, 2<sup>nd</sup> by Councilor Neave. City Clerk polled the Council. Motion passed.

Councilor Galvan AYE  
Councilor Lindsay AYE  
Councilor Montenegro AYE  
Mayor Pro-Tem Saucedo AYE  
Councilor Delao AYE  
Councilor Neave AYE



**Executive Session to discuss a). Threatened or Pending Litigation (Railroad) as authorized by NMSA 1978 Section 10-15-1 (H)(7) b). Purchase of land (PNM) as authorized by NMSA 1978 Section 10-15-1 (H)(8) and c). Limited personnel matters (office staff) as authorized by NMSA 1978 Section 10-15-10 (H)(2).**

Mayor Pro-Tem Saucedo moved that they go into Executive Session for the purpose of discussing a,b and c as listed above, 2<sup>nd</sup> by Councilor Delao. City Clerk polled the Council. Motion passed to go into Executive Session. Mayor Greene announced that the Regular meeting was adjourned to go into Executive Session at 7:29 p.m.

Councilor Galvan AYE  
Councilor Lindsay AYE  
Councilor Montenegro AYE  
Mayor Pro-Tem Saucedo AYE  
Councilor Delao AYE  
Councilor Neave AYE

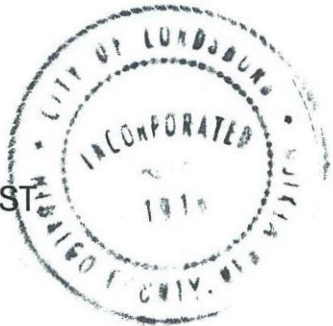
At 8:11 p.m. Mayor Pro-Tem Saucedo stated “I move that we return to Open Session and affirmatively state that only those matters for which the meeting was closed were discussed in Executive Session, 2<sup>nd</sup> by Councilor Montenegro. Council members were polled. Motion passed.

Councilor Galvan AYE  
Councilor Lindsay AYE  
Councilor Montenegro AYE  
Mayor Pro-Tem Saucedo AYE  
Councilor Delao AYE  
Councilor Neave AYE

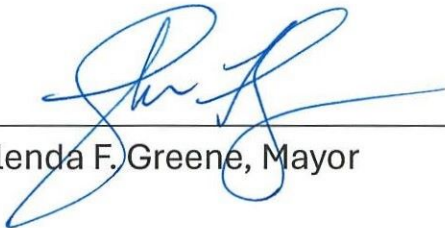
### **Adjourn**

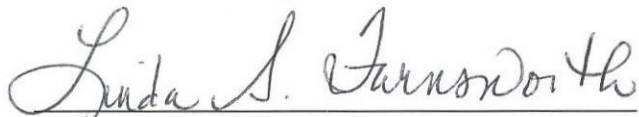
With nothing further to be discussed, a motion was made by Councilor Lindsay to adjourn, 2<sup>nd</sup> by Councilor Neave. Council present were polled. Motion passed and meeting was adjourned at 8:12 p.m.

Approved this 17<sup>th</sup> day of April, 2024.



ATTEST

  
\_\_\_\_\_  
Glenda F. Greene, Mayor

  
\_\_\_\_\_  
Linda S. Farnsworth, City Clerk

**LODGER'S  
TAX  
RECOMMENDS  
AND  
APPROVALS**

<b>Agency</b>	<b>Requested 2024-2025 allocations</b>	<b>Lodger's Tax Comm. Recommendations 3/7/24</b>	<b>City Council approved 3/20/24</b>	<b>Requestor</b>
Hidalgo Co. 4-H	\$2,150.00	\$2,150.00	\$2,150.00	Savannah Graves
Hidalgo Co. Cancer Walk	\$3,300.00	\$2,745.00	\$3,300.00	Margaret Chavez
Jessie Darnell 3 on 3	\$12,000.00	\$11,000.00	\$11,000.00	Jamie Diaz
LEAP (Lordsburg Economic Advanc. Proj.)	\$19,227.00	\$10,252.00	\$11,247.00	Emily Gojkovich
Chamber of Commerce	\$78,190.00	\$75,390.00	\$55,390.00	Vanessa Haynes
Hidalgo Co. Fair	\$94,496.00	\$93,696.00	\$47,000.00	Hidalgo Co. Fair Board

**RESOLUTION  
NO.  
2024-09  
BUDGET  
ADJUSTMENTS**

**City of Lordsburg  
Resolution No. 2024-09**

**A RESOLUTION MAKING BUDGET ADJUSTMENTS AND REQUESTING APPROVAL FROM THE  
DEPARTMENT OF FINANCE AND ADMINISTRATION – LOCAL GOVERNMENT DIVISION**

**WHEREAS**, the City Council of the City of Lordsburg, New Mexico meeting in regular session on the 17<sup>th</sup> day of January 2024 requests the following budget changes be approved by the Department of Finance and Administration – Local Government Division for fiscal year 2023-2024; and

**WHEREAS**, the following changes are requested for the continued operations of the City:

**Council & DFA Approval**

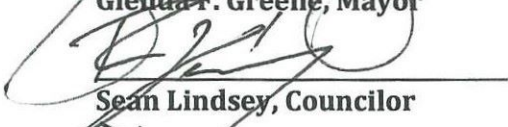
**“Attachment A”**

**WHEREAS**, such changes will in no way affect the financial position of the City of Lordsburg.

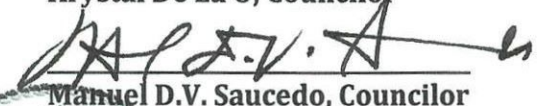
**NOW, THEREFORE, BE IT RESOLVED** that a copy of this Resolution be transmitted to the State of New Mexico – Department of Finance and Administration – Local Government Division and it is respectfully requested herewith, that authorization from said agency be provided to this budget change.

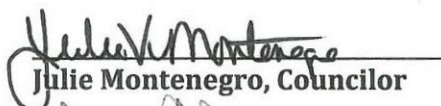
*DONE* this 21st day of February 2024.

  
\_\_\_\_\_  
Glenda F. Greene, Mayor


  
\_\_\_\_\_  
Sean Lindsey, Councilor

  
\_\_\_\_\_  
Krystal De La O, Councilor

  
\_\_\_\_\_  
Manuel D.V. Saucedo, Councilor

  
\_\_\_\_\_  
Julie Montenegro, Councilor

  
\_\_\_\_\_  
Irene Galvan, Councilor

  
\_\_\_\_\_  
Martin Neave, Councilor



  
\_\_\_\_\_  
Linda S. Farnsworth, City Clerk

GL #	DFA- GL #'s	INCREASE	DECREASE
Water Fund-Transfer Out 021-415-7501	50100-0001-61200		409,285.00
Sewer Fund-Transfer Out 023-415-7501	50300-0001-61200		224,393.00
Gas Fund-Transfer Out 022-415-7501	51700-0001-61200		160,353.00
Debt Service- Transfer In 062-300-4999	40400-0001-61100	794,031.00	
Debt Service- Loan Payments 062-415-7425	40400-2004-59020		794,031.00
		794,031.00	





**RESOLUTION**

**NO.**

**2024-11**

**DEVELOPMENT**

**OF AN**

**ASSET**

**MANAGEMENT**

**PLAN**

**RESOLUTION NO. 2024-11**

**A RESOLUTION BY THE CITY OF  
LORDSBURG FOR THE  
DEVELOPMENT OF AN ASSET  
MANAGEMENT PLAN**

**WHEREAS**, the State of New Mexico requires Asset Management for optimum management of local government agency utility assets as a prerequisite to receiving state funding; and

**WHEREAS**, we, the City of Lordsburg, consider sustainable asset management of the City's infrastructure and physical assets as key to realizing the vision and mission of the City of Lordsburg; and

**WHEREAS**, asset management is defined as managing the performance, risk, and utilization of assets in an optimal, uniform, and sustainable way to meet an organization's goals.

**WHEREAS**, through established asset management protocols, the City of Lordsburg will ensure that its infrastructure and physical assets are reliable, sustainable, and capable to meet the town's future requirements based on the needs and expectations of the citizens of Lordsburg.

**WHEREAS**, the City of Lordsburg will develop Asset Management plan with the five core principles; and

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LORDSBURG, HIDALGO COUNTY, NEW MEXICO** that the City of Lordsburg does hereby agree to develop an asset management plan for the City of Lordsburg; and

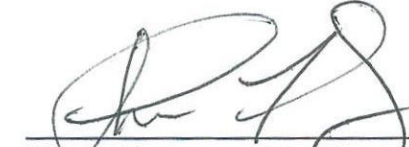
**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized to effectuate this resolution and do all deeds necessary in the accomplishment of the herein above on behalf of the City of Lordsburg.

- 1. PASSED, APPROVED AND ADOPTED** by the governing body of the City of Lordsburg at their regular meeting this 20th day of March, 2024

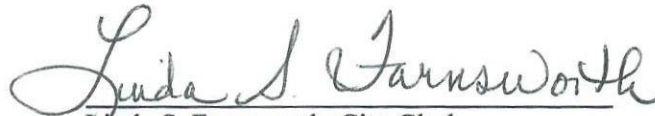
**CITY OF LORDSBURG**

(Seal)



  
\_\_\_\_\_  
Glenda F. Greene, Mayor

Attest:

  
\_\_\_\_\_  
Linda S. Farnsworth, City Clerk